CURRICULUM VITAE

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Personal Statement

I am a final year Law and Business student studying at Maynooth University with an overall grade is 2:1. I am a hardworking, dynamic individual with excellent teamwork skills and a wide range of experience. I am currently looking to secure a graduate programme for the year of 2022.

Education

National University of Ireland, Maynooth 2019-2022

**Law and Business BCL**

1st year overall grade: 2.1

2nd year overall grade: 2.1

St. Louis High School, Rathmines 2013-2019

**Leaving Certificate**

Experience

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| LAW DEPARTMENT, MAYNOOTH  SUMMER PROGRAMME FOR UNDERGRADUATE RESEARCHERS  *07/2021 - Current* | * Conducting research on topics such as social security and board level employee representation in Europe * Conducting interviews with third parties to gather information * Writing papers and articles for projects * Participating in group projects |

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| AVIVA STADIUM  STEWARD  *09/2018 - Current* | * Directing spectators to their desired location * Looking out for safety hazards e.g. spillages * Answering people's enquiries * Checking tickets |

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| WOMEN'S LEADERSHIP INSTITUTE  SOCIAL MEDIA MARKETING INTERN  *06/2020 - 08/2021* | * Focused on growing social media presence through engaging content, using data such as customer insights to guide process. * Monitored Facebook, Instagram, YouTube and other social media platforms. * Performed analysis of market strengths, weaknesses, opportunities and threats. * Utilized Adobe premiere pro and iMovie to edit videos and pictures. |

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| BAJWA SOLICITORS | DUBLIN  LEGAL INTERN  *03/2018 - 04/2018* | * Visited court * Conducted legal research * Reviewed cases and legal documents * Attended client meetings * Performed administrative duties such as answering phone calls and printing files |

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| OXFAM DUNDRUM  VOLUNTEER  *03/2017 - 03/2017* | * Organising store, I arranged and organized the clothing racks throughout the day * Visual merchandising, I assisted the manager when arranging the window display * Cashier work |

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| RATHMINES COMMUNITY PLAYGROUP  INTERN  *01/2017 - 05/2017* | * Supervising the children during break-time * Assisting the child with their academic work * Cleaning the playroom |

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| HAMLEYS DUNDRUM  SALES ASSISTANT  *09/2016 - 12/2016* | * Demonstrating the use of toys to customers * Offloading stock * Organising shelves * Cashier work |

Accomplishments

* Matheson’s Virtual Experience Programme participant
* The Legal Cheek participant 2021
* Treasurer of the Purpose Movement Society, Maynooth University.
* Former Prefect in St. Louis High School 2019 (Student Representative Council).
* Gaisce, The Bronze award 2017
* First aid course 2017

Skills

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| * Excellent leadership and teamwork skills * Proficient in Microsoft office * Strong communication skills * Excellent administrative skills | * Research savvy * Social Media savvy * Commercial awareness * Treasury management |

Interests

* Rugby
* Real estate, Property Development & Interior Design
* Female Empowerment
* Journaling

References

REFERENCES AVAILABLE UPON REQUEST.