CURRICULUM VITAE

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Personal Statement

I am a final year Law and Business student studying at Maynooth University with an overall grade is 2:1. I am a hardworking, dynamic individual with excellent teamwork skills and a wide range of experience. I am currently looking to secure a graduate programme for the year of 2022.

Education

National University of Ireland, Maynooth 2019-2022

**Law and Business BCL**

1st year overall grade: 2.1

2nd year overall grade: 2.1

St. Louis High School, Rathmines 2013-2019

**Leaving Certificate**

Experience

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| LAW DEPARTMENT, MAYNOOTH SUMMER PROGRAMME FOR UNDERGRADUATE RESEARCHERS *07/2021 - Current* | * Conducting research on topics such as social security and board level employee representation in Europe
* Conducting interviews with third parties to gather information
* Writing papers and articles for projects
* Participating in group projects
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| AVIVA STADIUMSTEWARD*09/2018 - Current* | * Directing spectators to their desired location
* Looking out for safety hazards e.g. spillages
* Answering people's enquiries
* Checking tickets
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| WOMEN'S LEADERSHIP INSTITUTESOCIAL MEDIA MARKETING INTERN*06/2020 - 08/2021* | * Focused on growing social media presence through engaging content, using data such as customer insights to guide process.
* Monitored Facebook, Instagram, YouTube and other social media platforms.
* Performed analysis of market strengths, weaknesses, opportunities and threats.
* Utilized Adobe premiere pro and iMovie to edit videos and pictures.
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| BAJWA SOLICITORS | DUBLINLEGAL INTERN*03/2018 - 04/2018* | * Visited court
* Conducted legal research
* Reviewed cases and legal documents
* Attended client meetings
* Performed administrative duties such as answering phone calls and printing files
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| OXFAM DUNDRUMVOLUNTEER*03/2017 - 03/2017* | * Organising store, I arranged and organized the clothing racks throughout the day
* Visual merchandising, I assisted the manager when arranging the window display
* Cashier work
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| RATHMINES COMMUNITY PLAYGROUPINTERN*01/2017 - 05/2017* | * Supervising the children during break-time
* Assisting the child with their academic work
* Cleaning the playroom
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| HAMLEYS DUNDRUMSALES ASSISTANT *09/2016 - 12/2016* | * Demonstrating the use of toys to customers
* Offloading stock
* Organising shelves
* Cashier work
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Accomplishments

* Matheson’s Virtual Experience Programme participant
* The Legal Cheek participant 2021
* Treasurer of the Purpose Movement Society, Maynooth University.
* Former Prefect in St. Louis High School 2019 (Student Representative Council).
* Gaisce, The Bronze award 2017
* First aid course 2017

Skills

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| * Excellent leadership and teamwork skills
* Proficient in Microsoft office
* Strong communication skills
* Excellent administrative skills
 | * Research savvy
* Social Media savvy
* Commercial awareness
* Treasury management
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Interests

* Rugby
* Real estate, Property Development & Interior Design
* Female Empowerment
* Journaling

References

REFERENCES AVAILABLE UPON REQUEST.