***LAURA CROKE***

*Address: Apartment 101 The Cubes 2, Beacon South Quarter, Sandyford, Dublin 18.*

*Mobile: 087-7604646 Email:* *laura.croke@gmail.com* *DOB: 30/01/1992*

**Education**

**Postgraduate Studies**: University College Cork

September 2014-September 2015

LLM in Child and Family Law-2.1

**Undergraduate Degree**: University College Cork

Erasmus: Université de Strasbourg

September 2010 – 2014

Degree: Law & French BCL- 2.1

**Secondary School**: Crescent College Comprehensive

September2004 – August 2010

Leaving Certificate: 510 Points

**Employment**

A**ugustus Cullen Law Solicitors**

Position: Paralegal/Future Trainee Solicitor

June 2015-Present

* Progress client files
* Attend at Court
* Attend client Consultations
* Prepare Briefs for Counsel
* Billing
* General Administrative Work

**Keith Flynn & Co. Solicitors**

Position: Intern

January 2015-April 2015

* Prepared Briefs for Counsel.
* Prepared legal documents for Trial
* Attended client Consultations

**Family Law Clinic of UCC**

Position: Legal Researcher and Writer

October 2014-September 2015

* Researched various points of law
* Helped with the set up and design of the Family Law Clinic Website
* Wrote a summary on the Clinic’s website of the law for the layman on 1) Domestic Violence and 2) Children in Care.

**Child Law Clinic UCC**

Position: Legal Researcher/Writer

October 2014-September 2015

* Researched various points of law-Guardianship Rights, Inter-Country Adoption, Statelessness, and Assisted-Human Reproduction.
* Contributed to written State Submissions made by the Clinic.

**European Parliament**

Position: Stagiaire for Brian Crowley MEP

September 2012- May 2013

* Attended meetings on a wide variety of issues.
* Took notes on the meetings for Brian Crowley
* Wrote up summaries of meetings
* General Filing

**Bio-Medical Research Galway**

Position: Legal Assistant

Summer 2011

* Researched points of law in relation to various legal issues that arose e.g. clinical trial regulations in Ireland, warranty details, child protection clauses in contracts.
* Translated their French Contracts into English
* Translated the BMR Standard Terms and Conditions of Trade from English to French
* General Legal Filing-identified and filed a large volume of historic legal papers

**Fresco Restaurant, Cork.**

Position: Waitress

2011-Present (during college months)

**Pho Restaurant, Cork**

Position Waitress

September 2014-January 2014

**Marco-Polo Restaurant, Limerick**

Position: Waitress

Summer 2013 & 2014

**Publications**

“Irish Divorce Law: Where Art Thou Certainty?”

**-King’s Inn Law Review 2015**

“Protection of Children Born Through Assisted Human Reproduction under the Children and Family Relationships Act 2015”

**-Irish Journal of Family Law 2015**

**Skills**

* Legal Research: Having worked in BMR, the European Parliament and both the Child Law Clinic and the Family Law Clinic of UCC I have a wide breadth of experience in legal research.
* IT Skills:I have completed the European Computer Driving Certificate (ECDL). I am very familiar with Keyhouse Case Management System.
* Language Skills: From my extensive study of French I can write, read and translate French with great ease. I can also speak the language proficiently. A certificate of proof of my standard of French from the Université de Strasbourg can be provided on request.
* Inter-Personal and Communication Skills: My various work experience has resulted in me communicating with a broad diversity of people. On Erasmus I was communicating with people from many different countries on a daily basis in French and English. This benefited my communication and inter-personal skills hugely.

**Interests**

* Snorkelling and Scuba Diving: I completed my Open Water Padi Course in Thailand. I also used to teach children to snorkel in Kilkee, Co. Clare during the summer months.
* Running: I recently joined a running group in Dublin.