**LAURA MURRAY**

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**PERSONAL SUMMARY**

I would consider myself to be efficient, honesty, and trustworthy person with a responsible attitude, commitment to my work. My absolute adherence to Firm and Client Confidentiality can be fully trusted and I also have demonstrated the ability to work on own initiative. I am renowned for my commitment to Teamwork and in assisting my work colleagues with their legal queries.

**EDUCATION**

**FE 1 Entrance Exams Oct 2021 – March 2023**

Passed all FE1 Entrance Exams on the first attempt – Criminal Law, Property Law, Contract Law, Equity, Criminal Law, Constitutional law, EU Law and Tort

**MASTERS DEGREE 1:1** – **UCD** - MSc International Law & Business **- 2017**

 School of Law Masters Bursary Award – UCD Sutherland School of Law.

Modules included: European Competition Law, Trademark Law, Entrepreneurship,

Corporate Networks

Completed Group Research Project on Tax regime – OECD - Hybrid Mismatches

**HONOURS DEGREE 1:1** – **Maynooth** - BBL - Law & Business Degree **- 2016**

* Awarded Best Business Student in Law and Business 2015/2016
* Modules included Land Law, Jurisprudence. Equity & Trusts, Business Ethics.

**LEAVING CERT – Honours -** Mount Anville Secondary School **- 2013**

**Detailed Academic Transcript Results are included on the closing Pages of this Curriculum Vitae**

**WORK EXPERIENCE**

**A & L GOODBODY - LEGAL EXECUTIVE** NOV 22 TO Date

Promoted to this position due to my progress and teamwork over the previous 12 months.

* Training of new Staff Team Members. Acting as a first point of contact for such new team members before referral of queries to Partner or Solicitors
* Performing Quality Checks on Due Diligence

**WORK EXPERIENCE**

**A & L GOODBODY - PARALEGAL** MAR 2018 – OCT 2022

* Loan due diligence and security reviews in the context of sale and acquisition of Loan Portfolios in respect of Irelands largest Financial Institutions. Property based portfolio sales.
* Commercial Property – property due diligence reviews sale and acquisition of asset portfolios.
* Due diligence in the area of property and banking.
* Using a broad variety of project management tools, techniques and technologies
* Reviewing securities, contracts, deeds and carrying out searches on the property and company registries.
* Drafting guidelines for the team and organizing protocols and procedures.
* Reviewing and analysing clauses of loan agreements.
* Drafting reports on the legal status of assets and securities.
* Liaising with the Banks to solve issues arising from the analysis of the assets
* Litigation Dispute Resolution – E discovery.
* Assisting Aviation Team.

**AIB Bankcentre - Governance & Risk Assurance Official** OCT 2017 – MAR 2018

* Monitoring of Staff Reporting of Breaches of Banking Regulations with particular reference to timely recording and approval of notifiable events to avoid any such formal breaches.
* Support and Compliance of Staff Completion of Online Training Programmes.
* Co-ordination of all Operational Team Reports and Compilation into Month End Summary Sanctions Report to Senior Management
* Preparation of Monthly Operational Excellence Report for Team Management.

**PROFESSIONAL SKILLS**

* **COMMUNICATION:**

I positively impacted on my Team through my relaxed and approachable method of training new recruits. Preparation with other team members in a Training Database for these new recruits. I have developed my communication skills by learning how to condense information into the key points in an assignment.

Powerpoint Presentations on Legal Topics that relate directly to the Team Assignments

* **TEAMWORK:**

I have great motivation working in a collegiate environment with collective goals in an

 assignment project. I would be considered by my colleagues as an exemplary team

 player.

* **RESILIENCE:**

There are time pressures in a particular area of our work around title and security on property. I was able to adapt my approach from providing detailed responses to more concisely drafted narrower replies.

* **ADAPTABILITY**:

I have demonstrated my ability to adapt through working on multiple projects at the same time – while also providing query referral resource to less experienced team members.

* **PROBLEM SOLVING:**

Demonstrated ability to identify efficient and consistent structures for project assignments

 and to provide solutions such as Presentations for Team on legal issues that are most

 frequently encountered in our Assignments. Recommending Decision Log in respect of the

 many Technical issues that arise on each assignment.

**References – available upon request.**

**ACADEMIC RESULTS AND HISTORY**

**FE 1 EXAMS - Oct 2021 - Criminal - 66%**

 **Oct 2021 - Property - 56%**

 **Mar 2022 - Contract - 61%**

 **Mar 2022 - Equity - 61%**

 **Oct 2022 - Company - 60%**

 **Oct 2022 – Constitutional - 57%**

 **Mar 2023 - European Law - 65%**

 **Mar 2023 - Law of Tort - 53%**

**MASTERS DEGREE 1:1** – UCD- MSc International Law & Business **- 2017**

 School of Law Masters Bursary Award – UCD Sutherland School of Law.

 **Employment Law A**

 **European Competition Law A**

 **Corporate Networks A**

 **Transactions, Construction etc A**

 **Economics of Entrepreneurship A-**

 **Project Module A-**

 **Trademark Law B+**

**HONOURS DEGREE 1:1** – Maynooth- BBL - Law & Business Degree **- 2016**

* Awarded Best Business Student in Law and Business 2015/2016

 **%**

 **FINAL YEAR** **Equity & Trusts 70**

 **Land Law 72**

 **Jurisprudence 70**

 **Land Law 2 64**

 **Equity & Trusts 2 52**

 **Jurisprudence 2 73**

 **Strategic Marketing 67**

 **Negotiation/ Dispute 74**

 **Human Resource Mgmt 76**

 **Business Ethics & Society 87**

 **Strategic Management 72**

 **Strategy & Marketing 91**

**HONOURS DEGREE 1:1** – Maynooth- BBL - Law & Business Degree **- 2016**

* Awarded Best Business Student in Law and Business 2015/2016

 **%**

**YEAR 2 Criminal Law 61**

 **European Law 68**

 **Constitutional Law 64**

 **European Law 2 62**

 **Evidence 68**

 **Administrative Law 82**

 **Financial Accounting 97**

 **Organisation Theory & Design 90**

 **Marketing Management 88**

 **Mgmt Information Systems 86**

 **Operations & Supply Chain Mgmt 84**

 **Human Resources 81**

**Year 1 - Arts**

**English Criticism, Research and Writing 65**

 **Studies in Literary Form 1 : Poetry A 57**

 **Studies in Literary Form 2: Fiction 59**

 **Studies in Literary Form 2: Drama 53**

**Law Contract Law 75**

 **Law of Torts 69**

 **Company Law 73**

**Business Organisational Behaviour 90**

 **Introduction to Marketing & Sales 84**

 **Introduction to Business & Mgmt 81**

 **The Business Landscape 85**

 **E.C.D.L – Successfully Completed**