**CURRICULUM VITAE**

**Name:** Lisa Quigley

**Date of Birth:** 5/4/1998

**Address:**

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Stepaside,

Dublin 18

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*A focused, hard-working, ambitious twenty-year-old Third Year Business and Law student with excellent leadership and communication skills along with a keen interest in working with and learning from others.*

**EDUCATION:**

Our Lady Of The Wayside, Kilternan. 2002-2010

Loreto College Foxrock, Dublin.18 2010-2016

University College Dublin, 2016-Present

**Leaving Certificate June 2016:**

**Subject                     Level                Grade**

English                      Higher               A1

Irish                          Higher               B2

Maths                        Higher              C1

History                      Higher                B1

Business                 Higher               B1

Economics                 Higher               B2

Spanish                 Higher                A1

**Work Experience**

1. **Mulveys Pharmacy, Stepaside village**

From October 2016-June 2017 I had an over the counter assistant position in Mulveys pharmacy. I opened, closed and managed the store alongside a pharmacist each Saturday as key holder. I learned and obtained new skills each day working there and have benefited hugely from the retail and customer service experience I gained working here. My duties involved advising customers, ordering new stock each evening and assisting the pharmacist in recommending cold and flu medications.

1. **Clarks Dundrum**

Since October 2017 I have been employed as a Sales Assistant in Clarks Dundrum. This is a very diverse position as I am one of few team members trained in each department of the store, namely stock room, kids department, men’s department, women’s department and till operator. We work with a huge emphasis on key performance indicators, such as conversion, average transaction value and multi-sales, and also have challenging individual sales targets to reach on a daily basis. My experience in this fast-paced, competitive, target-focused environment has taught me a huge amount about the running of a commercial business.

1. **Matheson**

In June 2018 I assisted the litigation department in Matheson in document discovery for five weeks as part of their University Student Placement programme. This experience benefited my understanding of legal practice hugely and enhanced my education as I was given the incredible opportunity to work closely with a team of highly experience Partners, Senior associates and trainees. This experience also encouraged me to continue my pursuit of a career in corporate law.

**Interests and Activities:**

* Socialising
* Fitness
* Vegan cooking
* Health
* Hiking
* Gym
* Debating
* Travel
* Art

**Referees:**

Mrs Bernie Prendiville

Principal

Loreto College Foxrock

Springfield Park

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