**Lorna Reid**

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**KEY SKILLS & COMPETENCIES**

* Excellent communication and interpersonal skills from years of waitressing and working in Group Legal Services in Bank of Ireland
* Familiar with global markets and ISDA documentation from interning in Bank of Ireland
* Strong analytical and writing skills stemming from role as Food & Drink Editor at the University Times.
* Significant experience as a member of a team in high-pressure roles
* Highly motivated evidenced from year spent studying at Maurer School of Law, Indiana University, IN, USA

**RELATED EXPERIENCE**

May 2017 – September 2017: ***Food & Drink Editor*** at the ***University Times*** in Trinity College Dublin

* Organise the recruitment of new writers
* Distribute and delegate news pieces among writers
* Research food trends in Dublin
* Contact and interview business owners around Dublin and Ireland
* Edit article submissions
* Liaise with editors and meet deadlines

June 2017: Intern in ***Bank of Ireland Group Legal Services*** at Bank of Ireland Group Head Office, 40 Mespil Rd, Dublin 4

* Actively contributed to the Global Markets London project team’s preparation for MiFID II
* Drafted ISDA Amendment Agreements with US counterparties
* Condensed and simplified language of ISDA Amendment Agreements into appropriate cover letters for clients
* Assessed client ISDA Master Agreements in relation to Cross Default and Specified Indebtedness definitions
* Analysed Terms and Conditions of Bank of Ireland Global Markets in the Republic of Ireland for PSD 2 compliance
* General introduction to global market documentation e.g. ISDAs and derivatives

August 2016 – May 2017: Volunteer for the ***Inmate Legal Assistance Project***, Maurer School of Law

* Interviewed and counselled inmates on a variety of legal issues at Terre Haute Penitentiary, Indiana
* Assisting in drafting an ineffective assistance of counsel claim for the Second Circuit
* Conducted legal research into relevant case law and statutory law
* Drafted legal memoranda and client letters

August 2016 – May 2017: Writer for ***Spoon University*** at Indiana University

* Published 10 articles which received over 65,000 pageviews
* Contacted and interviewed local business owners
* Investigated topical food issues
* Developed writing and editing skills

**ADDITIONAL WORK EXPERIENCE**

October 2017 – Present: ***Food & Beverage Assistant*** atWilde***, The Westbury***, Balfe Street, D2

June 2017 – September 2017: Waitress at ***Button & Spoon***, Church Lane, Keywest, Wexford

Vintage-style tearoom and restaurant with emphasis on our homemade cakes

* Responsible for half of restaurant tables
* Recorded customers’ orders, memorized and entered orders into computer for delivery to kitchen
* Trained on coffee machine at Matthew Algie Coffee School
* Upsold restaurant cakes and baked goods
* Cleaned work areas, seating areas, crockery, and ensured everything was stored appropriately
* Handled stock orders and replenished retail shelves

May 2012 – July 2016: Waitress at ***Monart Destination Spa***, The Still, Enniscorthy, Co. Wexford

* A 5-star Destination Spa, named in Top 3 Spa Resorts in the world by *Conde Nast Traveller*
  + Managed tables in the Dining Room, Garden Lounge & Spa Café in high-pressure environment
  + Handled a station of 10 tables in 110 seat Dining Room
  + Responsible for balancing cash in Spa Café at close of business
  + Trained new staff members
  + Resolved customer complaints

**EDUCATION**

2014 – Present: **Trinity College Dublin,**

*Bachelor of Laws (LL.B.)*

* + - 2nd Year: II.I honours
    - 1st Year: II.I honours

*Activities:* Selected for LawStart Day at A&L Goodbody, May 2016.

* Elected Ordinary Council Member of the Student 2 Student (S2S) Committee, Sep 2015.

2016 – 2017: **Indiana University Maurer School of Law,** Bloomington, IN, USA

*Year-Long Exchange Program*

* + - 3rd Year: II.I honours

Activities:

* Volunteer for the Inmate Legal Assistance Project
* Member of the International Students Association, member of Bloomington Bicycle Club

2008 – 2014: **FCJ Secondary School**, Bunclody, Co. Wexford

* + - Leaving Certificate: 555 points
    - *Activities:* Head Girl
    - *Honours:* Leaving Certificate Art Award, Spirit of Transition Year Award, Gaisce Bronze Award (The President’s Award)

###### SKILLS PROFILE

**Languages:** French, A2 Leaving Certificate HL

Irish, B1 Leaving Certificate HL

**INTERESTS**

* Keen cyclist. Travel.
* *Charity Work:* Raised money and completed 150km of the Camino de Santiago in aid of St. Vincent de Paul in 2016. Volunteered for Martin Luther King Day in January 2017.