**Louis Brennan**

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**EDUCATION**

**October 2023 FE-1 Exams Attempted:**

* Company Law
* Contract Law
* Equity and Trusts

**March 2023 FE-1 Exams Passed:**

* Real Property
* European Union Law
* Criminal Law

**University College Dublin/UCD** **Dublin, Ireland**

*BSC in Social Science (Sociology, Politics and International Relations) Graduation Date: May 2022*

* GPA: 3:65 (2.1)

**Gonzaga College Dublin Dublin, Ireland**

*September 2012 – May 2018*

**WORK EXPERIENCE**

**Gartlan Furey LLP Dublin, Ireland**

*Residential and Commercial Conveyancing and Private Client Intern September 2022 - Present*

* Draft Wills and procure Probate documents.
* Draft Contracts for Sale and collate all documentation relating to same (Replies to Requisitions on Title, Drafting Declarations etc.)
* Completing Stamp Duty Returns on behalf of clients of Commercial, Mixed-Use and Residential Nature
* Registering executed Deeds in the Registry of Deeds
* Completing Land Registry Applications coordinating the necessary documentation and addressed any subsequent queries
* Attend face to face client meetings at a variety of stages throughout a transaction.
* Communicate with clients by telephone and email addressing concerns and provided progress updates
* Draft Engagement Letters to clients outline fees and expectations paying attention to detail to ensure no hidden costs were incurred by the client
* Complete general administrative work of ensuring Title Deeds are stored safely or returned to charge holder

**KSN Energy Dublin, Ireland**

*Technical Assistant* *February 2022 – July 2022*

* Communicate with subcontractors on status of projects as part of multiple state-funded schemes
* Correspond with homeowner applicants on the status of their application and field any queries
* Monitor and update changes in status of applications on a variety of databases such as Citrix

**Think-Tank for Action on Social Change (TASC) Dublin, Ireland**

*Research Assistant January 2021 – June 2021*

*TASC is Ireland’s leading progressive think-tank and operates in the areas of socio-economic inequalities, democracy and climate justice.*

* Implement the *People’s Transition*, a community-led climate action project.
* Consulted on a three-pronged climate-action plan to be implemented by member clubs of the European Football for Development Network (EFDN).
* Collaborated on a UNFCCC initiative aimed at ensuring the right to a healthy environment within the UN Rights of the Child, which was recently successful.
* Created and implemented a revamp of the organisation’s social media activity.
* Assisted in an application to design the Irish Department of Foreign Affairs international climate policy.
* Recorded minutes at meetings and circulated them to attendees.
* Conducted daily media monitoring in relevant policy areas, inequality, climate change, democracy, economy.

**Laxcon Construction London, United Kingdom**

*Document Controller April 2020 – August 2020*

* Monitored and updated files of architect’s and engineer’s drawings both virtually on Dropbox and physically in A3 (for site) size and A1 (for plan/office) size
* Managed weekly worker timesheets and the site weekly reports.
* Filed and created Requests for Information (RFI) and Site Instructions (SI’s).

**Fianna Fáil Dublin, Ireland**

*Fianna Fáil is Ireland’s current governing party and has enjoyed the most success electorally of any party since the founding of the State. Fianna Fáil enjoys the largest grassroots membership of any Irish party.*

*Campaign Director January 2020 – February 2020*

* Coordinated with candidate to identify the areas where we could maximise vote share.
* Led door to door canvassing teams around the area in morning, afternoon and evening canvasses.
* Attended the count centre, tallying votes.
* Prepared the candidates for public speaking events including Q&A sessions with the Sandyford Business District and the Dundrum Central Mental Hospital.

**Fianna Fáil Dublin, Ireland**

*Administrative Assistant October 2019 – January 2020*

* Contacted the membership base regarding updating of membership and events being held in their local constituency.
* Updated membership database accordingly based on information supplied by constituency level membership officers or individual members.
* Organised the annual National Youth Conference in conjunction with the National Youth Officer by compiling voting lists, contacting delegates and contacting guest speakers for the event.
* Worked on the by-election campaign in Dublin Fingal by identifying areas to canvass, leaflet dropping and canvassing.

**Centra Sandyford Hall Dublin**

*Sales Assistant May 2019 – October 2019*

* Processed customer transactions
* Ensured quality stock control and assisted customers with a variety of requests.

**Smyths Toys Dublin**

*Sales Assistant November 2018 – December 2018*

* Coordinated with teammates to ensure complete coverage of shop floor
* Dealt with customer queries during busy Christmas period
* Guaranteed shelves were fully stocked.

**LEADERSHIP EXPERIENCE/VOLUNTARY WORK**

**Kevin Barry Cumann**   **Dublin, Ireland**

*Treasurer April 2020 – April 2021*

*The Kevin Barry Cumann is the Ógra Fianna Fáil branch of University College Dublin. Since I have been involved, the cumann has become the largest political unit on campus and has hosted events with former and current leaders of Ireland.*

* As Treasurer, my primary duty was to manage the finances of the cumann. The cumann enjoys a strong budget thanks to previous prudent spending and I led the way in continuing on that culture within the cumann so that future officer boards can invest safely in future events.
* I compiled the criteria together for the basic grant given out by the UCD Societies Council which included previous year’s finances, a plan of future events and justification for the amount requested.
* As an experienced member of the officer board, I assisted in the social media aspect of the cumann in taking over the Instagram account which led to us becoming the most followed political unit on campus. My work in this area included generating infographics for events and major government announcements.
* I organised events included an online table quiz which I hosted and a discussion event surrounding the Direct Provision System in Ireland.

**Kevin Barry Cumann Dublin**

*Equality and Membership Officer April 2019 - April 2020*

* As Equality and Membership Officer my primary duties were to organise and host the recruitment stand during Freshers’ Week which is the marquee recruitment week for potential new member and fight to ensure that there is a desirable gender balance in the membership base and the officer board upon the election of the succeeding officer board.
* Due to a fun and engaging recruitment stand, the cumman’s membership number improved by 30% and the number of women on the officer board increased 3x.

**U.S. Embassy Young Leaders Council**  **Dublin, Ireland**

*Member of the US Embassy Young Leaders’ Council 2020-2022*

*The US Embassy Young Leaders’ Council is a collection of youth activists and leaders across Ireland and across areas of interest/sectors. The aim of the council is to bring young people on the island together from a variety of backgrounds and introduce them to influential figures within the Irish American community.*

* While the first term of the council was largely interrupted and moved online due to COVID, I was a regular contributor at events, and I expanded my network with other young leaders that I would traditionally not have met.
* As part of my second term, I sat on the Climate Change working group which was tasked with attending events with leaders from Ireland and America in the area of climate change.
* My YLC 2021 experience culminated in a working paper titled: “The Battle to Counter Global Warming, are there Any Innovative Areas Where Ireland and the United States Can Learn From Each Other?”. This was presented by us to the Chief of Mission at the US Embassy of Dublin.

**Balally Family Resource Centre**   **Dublin, Ireland**

*Volunteer May 2019 – December 2020*

* I volunteered for the centre for around 18 months for a variety of different programmes including after-school homework clubs, summer camps and adventure camps with children ranging from ages 6-12.

**Dublin Rathdown Ógra Fianna Fáil Dublin Rathdown**

*Vice-Chairperson January 2020 - Present*

* I currently hold the vice-chair position of my local Ógra Fianna Fáil unit. This involves consulting with members in formulating policy motions for to be adopted by Ógra nationwide and organising regional events

**Rialto Homework Club Dublin, Ireland**

*Volunteer**September 2016 – December 2016*

* Volunteered in assisting children from an underdeveloped area of Dublin in an after-school homework club.

**Saint Vincent De Paul Dublin, Ireland**

*Volunteer September 2015 – May 2016*

* Organised a bake sale to raise money for SVP Christmas appeal
* Raised additional funds via Christmas carolling

**SKILLS & INTERESTS**

**Skills:**

* Microsoft Office (Excel, Powerpoint), Google Apps (Sheets, Docs, Drive, Slides), Certified Procore Solutions, Dropbox, Lucid Chart, Canva, SPSS, R Studio, Adobe Acrobat. Cort.

**Interests:**

* Football, Politics, Travelling, Hiking, Reading, Socialising, Golf.

**REFEREES**

* **Seán McCabe,** Executive Director, TASC Climate Justice Centre, (+353) 86 303 5719.
* **Clare-Louise Bligh,** Family Support Development Worker, Balally Family Resource Centre, (+353) 87 392 2127.
* **Cllr. Deirdre Conroy,** Dublin City Councillor, Fianna Fáil, [Office@deirdreconroy.com](mailto:Office@deirdreconroy.com)
* **Eric Dennis**, SEAI Sustainable Energy Communities County Mentor, edennis@ksnenergy.ie