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| Lb about me I recently graduated from UCD, where I completed a Batchelor of Civil Law with Economics.  I currently work part-time as a Legal Assistant in the Litigation Department of Anthony Joyce & Co. Solicitors while studying for my FE-1s. interests I have a keen interest in debating and competed in many in-house debating competitions at UCD with both the L&H and UCD Law Society, reaching the James Joyce Mace plate final in my first competition.  I was appointed Public Relations Officer for the Literary & Historical Society while at UCD. This role allowed me to hone my teamwork skills teaching me about partnership and working together to efficiently complete tasks. achievements Sat and passed my first two FE-1s in August, (EU & Tort).  I am currently preparing for Company & Contract in November.  Achieved Grade 7 in Ballet (the penultimate non-professional grade) with the Royal Academy of Dance, London.  Appointed Cinnire at Colaiste Chamus, Ros a Mhíl, where I was awarded the Fáinne Óir. hobbies I love cooking and baking and am always keen to try new recipes.  I am also a keen photographer/videographer and like to spend my spare time making YouTube videos about travel or fashion. Recently I have begun a ‘green fashion’ series on my Channel where I discuss environmentally sustainable fashion options and choices. | |  | | --- | | Lucy brown54 st. assams rd. west, raheny, dublin 5. lucyombrown@gmail.com |  ExperienceLegal assistant • anthony joyce & co. solicitors • may – present I currently work part time as a Legal Assistant in the Litigation Department of Anthony Joyce & Co. Solicitors. I am enjoying broadening my litigation knowledge through the hands on approach adopted by the firm whereby I engage with clients at every stage of their cases.  Responsibilities include: Assisting with Trial Preparation, Drafting Pleadings and Filing same in court, Preparing Briefs for Counsel, Issuing and Answering Voluntary Discovery Requests, Preparing General Correspondences and keeping our clients updated on the happenings of their cases. judicial intern •the massachussets appeals court• june–july ‘19 Last summer I interned for Associate Justice Sydney Hanlon at the Massachusetts Appeals Court. I thoroughly enjoyed my time there and learned about the decision-making process of an Appeals Court case through watching hearings, reading attorney briefs and helping research and draft decisions.  Improved my legal research and writing skills while drafting an appeal decision for Hanlon J. by analyzing and summarizing the relevant case law, together with the attorney’s briefs for the case. Learned about trial etiquette and courtroom procedure, attending trials in the Suffolk County Superior Court. legal intern • the memmen law firm, chicago • july – august ‘19 After working in Boston, I completed an internship in The Memmen Law Firm, a personal injuries firm in downtown Chicago. Having the opportunity to learn about the litigation process from ‘both sides of the table’ last summer was an excellent opportunity.  Tasks included assisting with Trial Preparation; Answering Interrogatories, Issuing Discovery, Issuing Subpoenas for Evidence Depositions. Conducting Legal Research and drafting letters analyzing and summarizing case law. legal intern • moran & ryan solicitors•june – august ‘18 While interning at Moran & Ryan I learned primarily about Conveyancing but also worked on some Licensing and Probate files. Gaining experience in a small practice allowed for my one-to-one contact with the trainees and partners which made for quick and effective learning.  Involved with Trial Preparation, preparing and amending documents for court, such as briefs for counsel and affidavits as well as filing same. Assisted with conveyancing files, ordering folios from the Property Registration Authority, preparing sales contract bundles, scheduling title deeds, drafting letters to clients, billing clients and creating fee notes. Educationbcl with economics •2016 - 2020• university college dublin  * Graduated with a Second Class Honours, Grade 1 – GPA of 3.63/4.2 * Relevant Subjects: Contract Formation A-, Contract Vitiating Factors A, Negligence & Related Matters B, Constitutional Law B+, Nominate Torts A-, EU Constitutional Law B+, Criminal Liability B, Criminal Offences & Defenses A-, Company law II B, Commercial Law B, English Public Law A-, Administrative Law B, Administrative Law II A-, Sports Law A-, International Economic Law A. * Recipient of UCD’s Entrance Scholar Award. * Selected to study at the University of Connecticut, School of Law, based on academic grades achieved. * Appointed Public Relations Officer on the 163rd Committee of UCD’s Literary and Historical Society.  leaving certificate • 2016 • holy faith secondary school, clontarf  * Leaving Certificate CAO Points: 565/625 [top 2% in Ireland]. * Subjects (All HL): English A1, Irish A1, Classical Studies A1, Biology A2, Economics B1, French B1, Maths C2. * Selected as prefect in 6th year. * Awarded both the Bronze and Silver Gaisce Medals (The President’s Award). |

References available upon request.