Curriculum Vitae

Lynn Burtenshaw

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Lucan

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D.O.B 25/12/77

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Work experience

KOD Lyons Solicitors, July – August 2016.

Role – Summer intern.

Duration - 2-week period.

Tasks were based around assisting Solicitors and trainees in the criminal law department; attending the central criminal courts, taking notes, helping with research and filing.

Mothercare Ireland ltd,

Duration – September 2014 to the present.

Role – weekend sales manager.

Mothercare Ireland ltd

Duration - February 2008 – September 2014

Role – Retail store manager. (Jervis, Belgard and Blanchardstown)

Boots Ireland

Duration - April 2002 – Feb 2008

Roles –

* Small Store manager (Roselawn, Blanchardstown)
* Secondment position delivering small store refurbishments across Ireland & Northern Ireland.
* Group operations manager for 3 small stores. (Dublin city centre)
* Functional sales manager. (Liffey valley)
* Team leader, both sales & operations. (Liffey Valley)
* Fragrance Consultant. (Liffey Valley)
* Healthcare Consultant. (Liffey Valley)

Wishing Well card and gift store, Colne, Lancashire, England.

Duration - June 2001 – March 2002.

Role – Shop manager.

Nelson post office card and gift store, Nelson, Lancashire, England

Duration - June 1996 – June 2001.

Roles -

* shop manager
* assistant manager

Skills and qualities achieved

* Working as part of a team to achieve results both in customer service and operational measures
* Ability to adapt easily to new environments and integrate across different teams.
* Attention to detail
* Research
* Commercial awareness
* Motivating people
* Training and communication techniques
* Microsoft Word, PowerPoint, basic excel skills and general computer skills
* Stock control processes
* Loss prevention focus
* Payroll and productivity management
* Sales reporting / monitoring
* Operational management
* customer service focus
* Visual merchandising training
* Striving to pursue retail excellence

Education

S.S J Fisher & T More RC high school, Nelson, Lancashire, England.

GCSE qualifications 9 GCSE achieved (certificates available).

September 1990 - 1996

Nelson & Colne college A – level qualifications

September 1996 – 1998. 3 A-levels acheived (Certificates available).

Maynooth university, September 2014 – present.

Year 1 BA double honours, overall result 2.1 (623).

English EN100 Law 100 History HY100

En153 - 62% Company Law- 70% Hy112 – 62%

En154 - 69% Contract Law- 53% Hy111 – 64%

En150 - 62% Tort Law- 56% Hy118 – 64%

En152 - 54% Hy119 – 61%

2nd year overall result 2.1 (657).

LLB degree Sem 1 Sem 2

Criminal law 61% Legal writing & Advocacy skills 73%

Legal skills 65% E.U law 2 53%

legal systems 68% Evidence 67%

E.U law 62% Administrative law 66%

Constitutional law 68% Constitutional Law 2 67%

3rd year overall results 2.1 (687).

LLB degree Sem 1 Sem 2

Jurisprudence 1 53% Jurisprudence 2 68%

Disputes and resolutions 75% Equity & Trusts 83%

Employment law 64% Land Law 64%

International justice 71% Family Law 58%

Media law 66%

Interests

Reading, walking, travelling & activities with family and friends.

Member of Maynooth Law Society.

Member of Maynooth Mature Students Society.

Interest in history in general, but particularly, leading women in history.

Health & fitness.

References

KOD Lyons

Colleen Gildernew (Solicitor) 01 6790780

Mothercare

Karen Ferris, Human resources department 01 8853745

Jonny Ward CEO Mothercare Ireland 01 8853745

Lynn Behan, Musgarves Tel – 0879566562

Boots Ireland

Martha Bulger, Human resources Boots Ireland, Tel - 01 6232000

Yvonne Copley, Functional sales manager Tel – 0872120448 / 01 623200

More references available if necessary.