# **Professional Summary**

Ambitious and creative university student with a proven track record of academic and extracurricular success. I am seeking opportunities to work in a legal environment in which I can further enhance and develop my strong communication and presentation skills. My involvement in college debating circuits, public speaking opportunities and event promotion is testament to my results-driven nature. My past work experience has equipped me with strong insight into the culture and inner workings of those firms and I can positively leverage this in the next opportunity I get.

# **Education**

* University College Dublin, BCL Law with Philosophy 2022
* Institute of Education, Leaving Certificate 2017

# **Work Experience & Past Employment**

**Communications Associate, CW8 Communications, Dublin | Aug 2020 – Present**

* Conducted research on international current affairs for government bodies in the MENA region
* Performed copywriting for digital exchange publications
* Organized roundtable discussions for clients all over the world

**Public Relations Officer, UCD LawSoc | Sep 2019 – Present**

* Managed all the public affairs of one of the oldest student law societies in Europe, and the biggest student law society in Ireland
* Closely monitored statistics and lead engagement on social media accounts
* Produced tailored and targeted content through Adobe software (Photoshop, InDesign, and Illustrator); with an emphasis on appropriate branding and marketing of sponsors

**Corporate Legal Intern, Avolon Aerospace Leasing Ltd, Dublin | Aug 2019**

* Collaborated with senior members of the Corporate Legal team with drafting legal documents as well as various board packs and internal PowerPoint presentations
* Created accurate and up-to-date profiles on shareholders and investors as part of a KYC project with the Business Integrity team
* Drafted board resolutions and maintained the paper and electronic filing systems in place

**Legal Assistant, K.O.D Lyons Solicitors, Dublin | Jul 2019**

* Managed the schedules of Barristers to represent clients in court and prepared briefs for them on a wide variety of cases undertaken by this leading Criminal Law and Human Rights firm in Dublin city center. This gave me an opportunity to see a wide spectrum of cases
* First point of contact in the office and with responsibility to promptly communicate and filter messages to different departments of the firm in a timely manner
* Tracked client’s court dates and alerted them in advance

# **Awards**

* UCD High Achievers Entrance Scholarship recipient
* Charles Tipple Philosophy Prize for my essay *‘Moving vs Persuading a Racist’*
* EIL Explore Award Recipient to Oaxaca, Mexico

# **References**

Clodagh Daly - Senior Corporate Counsel - Avolon | E: Cdaly@avolon.aero

Mark Maguire - Solicitor- Maguire MacNeice Solicitors | T: +353 86 732 2822