**Mark Foy**

**T|**0873151307 **E|**markfoy007@gmail.com

**Profile**

* Final year Law and Media student at Dublin City University
* Highly self-motivated and hardworking individual aspiring to undertake a masters in Law beginning in 2020
* Experienced leader with exceptional management and communication skills
* Excellent written and verbal communication skills

**Areas of Expertise**

Customer Service – Sales – Teamwork – Leadership – Written and Verbal Communication Skills – Numeracy Skills – Initiative and Independence – Understanding – Ability to Work Under Pressure – Commercial Awareness – Attention to Detail – Excellent Research Skills – Self-Motivation – Hand-Eye Coordination

**Professional Experience**



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| **BuildR Project Management** |  |
| **Manual Labourer** | **July 2018 – Present** |

* Physical and manual work for the building and construction of houses
* Cleaning up site from debris and machinery
* Handling and transporting materials and equipment
* Using power tools and machinery
* Working outside in tough weather conditions
* Preparing and helping erect scaffolding
* Tiling kitchens
* Use of rotavator to breakup, churn and aerate soil prior to planting grass seeds
* Concentrate on performing tasks and commit to safety rules
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| **Click.ie** **Sales Representative & Fault Repairer** | **October 2016 - 2017** |

* Carry out problem diagnosis and repairs to phones, laptops and iPads
* Stock control and management
* Processing cash and card payments
* Opening and running of several stores around the country
* Assisting customers with queries and products
* Reporting discrepancies and problems to the store manager
* Balancing cash register with receipts at end of the day
* Dealing with customer refunds and complaints
* Responsible for security within the store
* Receiving and storing the delivery of large amounts of stock

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| **McDonald’s Restaurant, Navan****Crew Member** | **April 2015 – September 2016** |  |

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* Working as a crew member, initially on a part-time basis which expanded to full-time over summer & other holiday periods
* Duties included all aspects of customer care, working as part of a dedicated team to deliver the highest standards of quality, service and cleanliness;
* Process cash and credit card payments using cash registers and digital systems
* Food production responsibilities
* Greet and welcome customers
* Store opening and closure
* Training in new members of staff

**Education & Qualifications**

* Dunshaughlin Community College
* St. Patrick’s Classical School, Navan
* Currently in Dublin City University, Glasnevin

**Academic Awards and Honours**

* Leaving Certificate, 2016 – 410 points from six Higher Level subjects
* Perfect Attendance DCC – 2011 to 2014
* Perfect Attendance St. Patricks – 2014 to 2016
* Bachelor of Arts (Joint Honours) Law and Media, 2017 – present. 2nd Class Honours Grade 2, 1st and 2nd year of college, 2018 and 2019. 2nd Class Honours Grade 1 obtained from first semester exams in final year so far.
* Applicable modules of study include; The Irish Legal System, Law of Torts, Constitutional Law, The Law of Contract, European Union Law, Criminal Law, Property Law, Company Law, Law of Equity and Trusts.

**Interests and Achievements**

* Member of Walterstown GFC 2005 – present
* School GAA Captain, Lismullen NS, 2008/2009
* Walterstown U-16 Team Captain, 2014
* Selected for Meath Inter County Panel U14 – Minor
* Club Junior C Championship Winner 2019
* Kentstown FC U15 Squad Player of The Year, 2013
* Trim Celtic AFC U17 Squad Player of The Year 2014/2015
* Full, clean driving licence as issued by the NDLS

**References**

Excellent references available on request.