

CURRICULUM VITAE

MARK MURPHY

EDUCATION & QUALIFICATIONS

SEPTEMBER 2011 - MAY 2015

TRINITY COLLEGE DUBLIN

I have obtained a Bachelor in Laws (LL.B.) degree.

- (2.1): Second Class Honours, First Division

First Year:

	%	Grade
Legislation & Statutory Regulation	72	1st
Constitutional Law I	67	2.1
Irish Legal System	62	2.1
Law of Torts	65	2.1
Criminal Law	61	2.1
Contract Law	65	2.1

Average: 2.1 (65.33 %)

Class Ranking: 26/88

Second Year:

	%	Grade
EU Law	70	1st
Equity	68	2.1
Administrative Law	68	2.1
Constitutional Law II	61	2.1
Private Law Remedies	60	2.1
Land Law	62	2.1

Average: 2.1 (64.83%)

Class Ranking: 23/83

Third Year:

European Human Rights	60	2.1
Commercial Law	64	2.1
Company Law	57	2.2
Evidence	70	1st
Jurisprudence	65	2.1
Medical Law & Ethics	70	1st

Average: 2.1 (64.33%)

Class Ranking: 29/67

Fourth Year:

Employment Law	65	2.1
Food Law	68	2.1
Conflict of Laws	64	2.1
Criminology	67	2.1
Family Law	73	1st
Intellectual Property	66	2.1

Average: 2.1 (67.16%)

Class Ranking: 32/83

SEPTEMBER 2010 - JUNE 2011

THE INSTITUTE OF EDUCATION

- **Leaving Certificate:** 540 points - ranking in the top 8.7% of the country.

SEPTEMBER 2004 - JUNE 2010

BLACKROCK COLLEGE

RELEVANT EMPLOYMENT HISTORY

LAW RELATED

**LAVELLE SOLICITORS
OCTOBER 2015 - PRESENT**

- I work as an integral member of the Conveyancing team where I am given trainee level work. Hence, my responsibilities are quite varied. They range from drafting documents and deeds for approval to managing my own cases.
- I have found that I am more than capable of such responsibility and have been commended on my ability to liaise with various team members, financial institutions and solicitors, ensuring that the client's needs are always at the forefront of my objectives.

- In addition to this, I maintain, update and organise the property portfolio for our client. This requires being aware of the legal stage of over 100 properties at any given time. This requires high levels of organisation and attention to detail, which are qualities I possess.
- This experience is relevant as I feel confident in my abilities and am ready to embrace the role as an intern with focus, clarity and determination.

**MCGRATH MCGRANCE SOLICITORS, DUBLIN 7
SEPTEMBER 2014 - OCTOBER 2014**

- In a solicitor's firm many facets of law are covered on a day-to-day basis. This dynamic nature of work greatly appealed to my capabilities and I worked as an integral member of the team.
- My key responsibilities included taking minutes of meetings; drafting client letters, research memos, outbound emails and letters whilst also providing support with the preparation of briefs, pleadings and summary reports. I also contributed significantly towards legal administrative support in the firm and carried out research into various areas including Immigration law and The Cohabitation Act.
- I learned that I am well suited to life as a solicitor. I have excellent interpersonal skills and this was of a major advantage to me in dealing with clients. I also learned that I am more than capable of working under pressure towards a deadline, with my standard of work remaining consistent throughout.
- This experience is relevant as I am confident that I can achieve excellent results through my relationships with clients and my hard working, efficient and determined attitude.

**CARLEY & CONNELLAN SOLICITORS, DUBLIN 2.
AUGUST 2011 - SEPTEMBER 2011**

- My key responsibilities included providing support with the preparation of briefs, pleadings, summary reports and client letters. I also drafted internal memos and legal advices, which were circulated to clients on many occasions. In addition to this, I attended the Central Office weekly and undertook a training course in Justis Legal Research.
- I believe that I learned many valuable lessons from this internship. I gained a real insight into the inner workings of a law firm from practical matters such as preparing Booklets of Pleadings for Court, to dealing with clients first-hand, to experiencing the elation and sense of teamwork when a case the entire firm has been working on is successful.
- This experience is relevant as it has reaffirmed my long held understanding that not only am I well suited to life in a law firm but that I excel when given responsibility in the field. I find the work to be worthwhile, engaging and above all else, satisfying.

NON-LAW RELATED

**GOTHAM SOUTH RESTAURANT, CO. DUBLIN.
SEPTEMBER 2011 - SEPTEMBER 2014**

- My key responsibilities included operational efficiency and creating a relaxed environment where service delivery and product quality were exemplary; meeting and greeting customers; organising table reservations; the ability to maintain optimal standard of service at all times whilst also training, managing and developing a team in conjunction with the general manager.
- This experience is relevant as it allowed me to develop the skill of working on my own initiative whilst also concurrently working as a part of a team. As a waiter, one is responsible for their own

tables whilst also being expected to be aware of what is going on in the restaurant as a whole. This skill is vital to that of a lawyer. One needs to be able to use their own initiative to reach deadlines whilst also being able to work as part of a larger team on any given case.

**BILL'S RESTAURANT, MANHATTAN, NEW YORK CITY.
MAY 2012 - SEPTEMBER 2012**

- Many proclaim that there is no better place to work other than New York City.
- After a month of employment in this restaurant, I was promoted to 'Floor Manager' where my key responsibilities included managing, monitoring and motivating the shifts of kitchen, waiting and cleaning staff.
- I was promoted to this position due to my hard working, determined and focused attitude. I was commended for my leadership qualities and my ability to motivate a team to perform each day.
- This experience is relevant as it proves that I am capable of working in a high-pressured position which entails authority, precision and customer satisfaction. It further taught me the importance of good client relationships which is something that I am capable of building and sustaining.

SKILLS PROFILE

IT:

- Skilled in MS Excel, Word, Powerpoint and Outlook.
- ECDL Qualification.
- Conversant with legal research software including LexisNexis, Westlaw and Justis.

POSTS OF RESPONSIBILITY

- Prefect: 2006-2007, 'House Representative' 2007-2010, the responsibilities of which included representing the beliefs of my year to the administration of the school and organising numerous events.
- Director of the 'Goal Aid' Campaign of St. Patrick's Day Badges, the responsibilities of which included supervising a team of 30 to ensure the smooth running of the campaign and encouraging various primary schools to donate to the charity. This proved successful and the money raised (€5,000) was higher than any other year previously.

INTERESTS AND ACHIEVEMENTS

- Participated in the Dublin Mini-Marathon and raised €1,200 for Cancer Research (September 2014) and the Dublin City Triathlon in 2015 and raised a further €1,000 for charity. I have also volunteered for numerous organisations such as the Society of St. Vincent de Paul.
- Captain of the Cross Country Minor's Team, Blackrock College (2004-2008).
- Enjoy travelling and have visited Paris, San Francisco, Portugal, Barcelona and Madrid.

REFERENCES

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