Marta Jankowska

20 Marley Close, Dublin

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# Summary

Higly ambitious with background in sales, customer service and retail. Excellent at juggling multiple tasks and working under pressure. Fast and precise at performing a task. Strong communication skills.

# Skills

* Client assesment and analysis
* Strong verbal communication
* Resourceful
* Experienced in customer service
* Fast learner
* Ambitious
* Innovative
* Skilled in conflict resolution

# Education

* September 2015 – May 2017 **IB World School 2988**
* September 2017 – current **University College Dublin
 Bachelor of Arts: Politics & Spanish**

# Work History

* September 2017 – May 2018 **Starbucks** Nutrgrove Shooping Centre, Dublin **Barista**

* June 2018 – August 2018 **JuraPark Solec Kujawski** Solec Kujawski, Poland **Tour Guide**
* September 2018 – January 2019 **Bus Stop Kiosk**  Nutgrove Shoping Centre, Dublin **Sales Assistant**
* January 2019 – current **Cafe Nero** King St. S, Dublin **Barista**

# Volounteering2014 – Camerimage Film Festival, Bydgoszcz, Poland (worked as Cinema Staff)2016 – IAAF World U20 Championships, Bydgoszcz, Poland (worked for the IAAF office)2017 – World Youth Shooting Championships, Bydgoszcz, Poland (helping Staff)

# Language abilitiesEnglish – fluent (C1/C2 CEFR Level – achieved an IB Diploma)Polish – fluentGerman – communicative (A2 CEFR Level)Spanish – communicative (A2 CEFR Level)

# DeclarationI do hereby declare that above particulars of information and facts stated are true, correct and complete to the best of my knowledge and belief.