

Martin Dooley – Curriculum Vitae

Home Address: Ballinagun, Cree, Kilrush, Co. Clare.

Email: dooleym2@tcd.ie **Telephone:** 086 2507361

My results define me as a hardworking and diligent graduate. However, in the present workplace, academic achievements are a minimum requirement. I've gained an array of experience through my work in sales and law. I've an intrinsic interest of the aviation sector, banking, taxation, and data protection. This has been further supplemented by my studies where I've learned the aviation international frameworks of ICAO, Base Erosion & Profit Shifting in terms of taxation, while gauging an insight into the relevant banking frameworks under the European Union such as the Banking Union.

Areas of Expertise

- Identifying new markets
- Product Marketing
- Negotiation and persuasion
- Communication
- Problem solving
- Leadership

Education

FE1 Exams: All eight exams passed.

Third Level

LLM: International and European Business Law - The University of Dublin, Trinity College.

Achieved: **2:1** Date: 2016 - 2017 Graduated: 10/11/2017

Bachelor of Business and Law (Honours) - Athlone Institute of Technology.

Achieved: **1:1** Date: 2012 - 2016 Graduated: 4/11/2016

Professional Diploma in Criminology & Forensic Psychology (Corporate Fraud) – City Colleges, Dublin.

Achieved: **Pass** Date: 2021 – 2022

Work experience

Business/Law

Kieran O'Brien & Associates Solicitors, 25 Barrington Street, Co. Limerick.

Job Title: Legal Intern **Date:** June – July 2023

- Duties involved scanning, photocopying, and posting documents. Getting motions stamped at the courthouse. Answering the phones. Prioritizing tasks accordingly in terms of importance.
- Carrying out Vison Net searches to find the appropriate persons to serve papers on.
- Drafting Wills, writing letters and emails to clients and in correspondence with other solicitors/counsel.
- Dealing with the prison services on behalf of clients regarding their medical welfare along with Bail Hearings.
- Dealing with PIAB regarding Form A assessments for clients and forwarding on details to clients of scheduled medical appointments.

SCL Sales Ltd, Shannon Airport House, Shannon Free Zone, Co. Clare.

Job Title: Residential Field Electric Ireland Sales Executive **Date:** February 2020 – August 2020

SalesSense International, Floor 2, Unit 2A, City East Ballybrit Business Park, Co. Galway.

Job Title: Residential Field Bord Gais Sales Executive **Date:** August 2019 – January 2020

- I worked as a Residential Field's Sales executive for Bord Gais. Marketing the potential savings of switching to Bord Gais for consumers of both electricity and gas.
- This role involved identifying new geographical areas in which to locate new customers. Dealing with switching the customer over, by setting up direct debits, allocating correct electricity and gas details, complying with the check lists set by Bord Gais.
- Assessing one's KPIs to see where improvements are required to achieve an increase in sales.

Joseph A. Chambers Solicitors, Kilrush, Co. Clare.

Job Title: Legal Assistant **Date:** September 2015 – September 2016

- I got exposure to various disciplines such as, landlord/tenant law, medical negligence, conveyancing, wills, judicial separation, attending court sittings in both district and circuit.
- Areas involved assessing litigation disputes, checking, and verifying documentation for conveyancing of residential properties, and dealing with clients' queries. This access helped to develop my understanding of the complexities of different cases, the procedures you go through and follow in assisting your client.