

# MARY ELLEN LINZEL

## THIRD-YEAR TRINITY LAW AND GERMAN STUDENT

### CONTACT DETAILS:

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### REFERENCES:

- **Niamh Boden MPSI**  
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- **Noel Gallagher**  
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### PROFESSIONAL SKILLS:

- **Adaptability:** Quick decision-making and flexibility.
- **Efficient Multitasking**
- **Effective Time Management**
- **Versatility:** Thriving both in teams and independently.
- **Patient Privacy Focus:** Strong commitment to patient confidentiality.
- **Leadership Proficiency:** Skilled at leading and motivating teams.
- **Attention to Detail:** Precision and accuracy in work.
- **Strong Communication:** Clear expression and active listening.
- **Critical Thinking:** Analytical problem-solving.

### HOBBIES & INTERESTS:

- Debating & public speaking
- Performing arts
- Learning languages
- Cooking and baking
- Spending time outdoors

## ACADEMIC BACKGROUND:

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### TRINITY COLLEGE DUBLIN

2020 - Present

Law and German (LLB. Ling. Germ.)

2022-2023: Erasmus at Philipps-Universität Marburg in Germany

### BANDON GRAMMAR SCHOOL

2017 - 2020

Leaving Certificate Examinations: English, Mathematics, Chemistry, Biology, Music, German and Spanish (All Higher Level)

Predicated points: 543 (579 before standardisation)

### QUEEN'S COLLEGE MALLORCA

2011 - 2017

IGCSE's: 2 A\*s, 6 As and 1 B

## ACADEMIC ACHIEVEMENTS:

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- School prefect in sixth year.
- SISU award for 'excellent achievement at IGCSE level' in 2017.
- General Achievement academic prize and received the Gaisce Bronze Award in 2018.
- "Best Delegate" status at three Model United Nations conferences in 2019; one in Brussels, one at UCC, and one at a nearby school
- Academic Prize for excellence in debating and public speaking in 2019.
- Semi-finalist in the UCC Philosoph Debating Competition in 2020.
- Law and German class representative during my first year.

## EMPLOYMENT HISTORY:

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### PHARMACY OVER THE COUNTER (OTC) ASSISTANT

*Glengarriff Pharmacy 2018 - 2022 (summer months)*

*Dunville Pharmacy 2021 - May 2022; September 2023 - Present*

- 6 years of extensive experience as a pharmacy assistant.
- Completion of the IPU Interact Counter Assistant Course in 2021.
- Proficient in recommending over-the-counter medications for common health issues.
- Skilled in handling patient prescriptions and medication.
- Competent in serving customers using the cash register.
- Effective in extracting crucial patient information for the dispensary team.
- Proficient in managing daily invoices, handling cash reconciliation, and placing orders for OTC products.
- Experienced in coordinating with wholesalers via telephone and ensuring timely deliveries.
- Capable of scheduling appointments for flu and Covid-19 vaccinations.
- Proficient in the safe disposal of expired medication and conducting routine stock date checks.

### WELFARE STAFF TEAM MEMBER

*Electric Picnic Festival, 2023*

- Provided care for at-risk festival attendees, particularly those under the influence of substances or alcohol.
- Offered comfort, assuring them of their safety, and facilitated reconnection with their friends or family as required.

## VOLUNTEERING:

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- S2S mentor to first-years
- Law School Mentor for Erasmus students this year
- Mentor to first-years in my fifth and sixth year at school
- Gaisce volunteering at my local drama club

## SOFTWARE SKILLS & OTHER CREDENTIALS:

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- Fluent in Spanish and C1 level in German
- ECDL Certificate
- Canva (Design application)
- Retail 365 (Pharmacy Back Office software)