## Curriculum Vitae

Mary Carpenter

Address: Fordstown, Navan, Co. Meath Landline: 046-9434885

Email: [carpentermaryb@gmail.com](mailto:carpentermaryb@gmail.com) Mobile: 086-1607972

Born: 02/08/1997

***Education:***

2002-2010 Carnaross National School, Carnaross, Kells, Co. Meath

2010-2016 Eureka Secondary School, Kells, Co. Meath.

Junior Certificate 2013, Achieved 8 A’s.

Leaving Certificate 2016, Achieved 585 points.

2016- Present Honours Degree in Business and Law at UCD, Year 1 GPA: 3.52, Year 2 GPA: 3.37, Year 3 GPA: 3.73. See appendices at end.

***Achievements***

* All Ireland Champions of the **Public Access to Law 2014** competition. In the All-Ireland final I was awarded the highly prestigious **Harry Hill Cup** for Best Speaker.
* Represented Ireland in the **Empire World Finals 2014** in New York, where we won the initial rounds and learned an enormous amount about the law and public speaking.
* Selected as Senior Prefect in my Leaving Cert year.
* I was invited to take part in the European Junior Science Olympiad in Dublin City University 2013 and Senior Science Olympiad 2015.
* Completed a semester study abroad programme between January and June 2019 in UCLouvain, Belgium- a well renowned French speaking university.

***Employment:***

* August 2018-January 2019 Brand Ambassador with Verve Marketing Agency, Erne Street, Dublin.
* May-August 2018 Accounting intern at Woods & Partners Chartered Accountants and Registered Auditors, Kells, Co. Meath

Experience gained: management of accounts, calculation of tax, collection of information, liaising with clients.

* October 2014-May 2018 Waitress in Butterfly Garden Café, Kells, Co. Meath

Experience gained in use of till, making coffees, serving tables, cleaning the café and kitchen porter duties.

* 2010-2014 Quality control with Carpenter Brothers Ltd at weekends

Experience gained: Attention to detail, importance of documentation, teamwork.

* May- Sept 2013 Office duties for Carol Murray, SCS Accountancy Services

Experience gained: understanding of real life accountancy, use of Microsoft Excel and Word, recording and handling of incoming post.

* 2014 Cashier in school canteen

Experience gained: cash management, pricing memory skills, intrapersonal skills, importance of professionalism.

***Transition Year Experience:***

* Miriam Reilly, SC, I was given a wonderful introduction to the legal system in the Four Courts, Dublin and the Criminal Courts of Justice.
* Eureka School, Kells, teaching French to novice students. I gained valuable communication skills and greater understanding of how people learn.
* Diabetes Ireland: gained experience in general office administration, data entry, database mail merging of letters/labels, proof reading documents and tracking changes.

***Qualifications:***

* Royal Irish Academy of Music Piano Exam: Completed Grade 8 in March 2017.
* Full driving licence
* ECDL, I have experience of Word, Excel, PowerPoint, Access and SAP accounting package.

***Interests:***

Gaelic Football – 2014 All- Ireland under-16 title and 2018 Meath Intermediate champions.

2017 Reached All-Ireland semi-final with UCD Ladies Football team.

Basketball – played on school team that won the All- Ireland silver medal.

***Special Skills***

* High level of fluency in Irish and French.
* Fundraising to attend the Empire World Mock Trial competition in New York thought me event organisation, project management, financing and working to a tight deadline
* I have developed very good time management skills from balancing my academic, employment and hobby related commitments.

***References:***

Conor Woods, Woods & Partners Chartered Accountants, Kells, Co. Meath 046-9293537

Ms. Gabrielle Moran, Deputy Principal, Eureka Secondary School, Kells, Co. Meath 046-9240132

Carol Murray, SCS Accountancy Services, Drumconrath, Navan, Co. Meath. 087-9969877

Miriam Reilly, SC. Suite 3.1.2. Church Street Building 158/159 Church Street, Dublin 7. 01-817 2849

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic results

# Appendix A-

# Honours degree in Business and Law, UCD results

**1st Year**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject** | **Result %** | **Subject** | **Result %** |
| Constitutional Law: Institutional freamework of the Constitution of Ireland | C+ | Constitutional law: Fundamental rights under the Constitution of Ireland | B- |
| Contract formation | B+ | Inside organizations | B- |
| Genereal Intro to Irish Legal system | B | Business economics | B+ |
| Maths for business | A+ | Contract: vitiating factors and remedies | B+ |
| Data analytics | A+ | General intro to comparative legal studies | C |
| Business in society | B | ICT in business | A |
| Overall GPA Score and % for 1st Year: 3.52 | | | |
| Place in Class if Obtained: | | | |

**2nd Year**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject** | **Result %** | **Subject** | **Result %** |
| Principles of finance | A- | Financial accounting 1 | C- |
| Negligence and related matters | B | Nominate torts | A- |
| EU constitutional law | B+ | EU economic law | C+ |
| Criminal liability | C | Criminal offences and defences | B |
| Information management | C+ | Quantitative methods in business | A |
| Marketing: firms, customers and society | B+ | Business analytics | C |
| Overall GPA Score and % for 2nd Year: 3.32 | | | |
| Place in Class if Obtained: | | | |

**3rd Year**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject** | **Result %** | **Subject (Semester abroad)** | **Result %** |
| Financial accounting 2 | A+ | Introduction to Belgian law | B |
| Business strategy | B- | Introduction to American law | A+ |
| Company law 1 | A- | Leading cases of the European Court of Human Rights | B- |
| Matrimonial law and reliefs | B+ |  |  |
| Theory of court practice | A- | International business agreements | B |
| Strategic market management | A- |  |  |
| Overall GPA Score and % for3rd Year: 3.73 (excluding semester abroad) | | | |
| Place in Class if Obtained: | | | |

**4th Year**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject** | **Result %** | **Subject** | **Result %** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Overall GPA Score and % for 4th Year: | | | |
| Place in Class if Obtained: | | | |

# Appendix B

# Leaving Cert Results

|  |  |  |
| --- | --- | --- |
| **Subject** | **Level** | **Grade** |
| Irish | Higher | A1 |
| English | Higher | B2 |
| Maths | Higher | A2 |
| French | Higher | A2 |
| Physics | Higher | A1 |
| Chemistry | Higher | A2 |
| Accounting | Higher | A2 |