**Mary Shields**

**14 Sandy View Drive, Riverside, Galway, H91 WOFH**

0852713851; marylouise21@outlook.com

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Career Objective**

I am a recent LLB graduate from the National University Ireland Galway. Embarking on my academic education through an Access Course and working part time in Burger King I have learnt to balance my time and work as a team player. With a clear objective from outset of my studies, I am keen to develop a career in Law.

**Education & Qualifications**

**2016-** *LLB (Bachelor of Laws), NUI Galway*

* final year result (2:1), Core Modules; Company Law, Equity and Land Law, Family Law, Criminology and Media Law.

**2012-2015-** *BA (Bachelor of Arts) with Law & Sociological and Political Studies, NUI Galway* Overall Result for Degree 62.61 (2:1)

**First year:** *(Legal Studies)*: Irish Legal Systems (54%), Key Issues in Irish Law (60%), Legal Skills (46%).*(Sociological & Political studies)*: Introduction to Political & Sociological Studies (70%), Concepts and Practices of Sociology (63%), Problems in Politics & Sociology (78%)

**Second Year:** *(Legal Studies)*: Legal Methods & Research (71%), Tort I (64%), Tort II (70%), Constitutional I (62%), Constitutional II (63%), Health Law & Policy (68%). *(Sociological & Political Studies)*: Classical Social Thought (66%), Modern Political Thought (62%), European Politics (62%), Methods for Social & Political Science (62%), Comparative Themes in Society and Politics (50%), Social Issues and Policy Responses (66%)

**Final Year:** *(Legal Studies)*: Contract I (42%), Contract II (62%), Criminal Law I (64%), Criminal II (66%), European Union Law I (72%), European Union Law II (60%). *(Sociological & Political Studies)*: Comparative Public Policy (57%), Development and Change (67%), Contemporary Social Thought (62%), Principles of Political Theory (61%), Sociology of Sexuality (67%), Northern Ireland: The Politics of a Divided Society (65%)

**2011-2012-** *School Leavers Access Course, NUI Galway*

* Overall Average for year 70%

**2008-2010-** *Leaving Certificate,**Presentation Secondary School, Galway*

English (H) D3, Mathematics (O) D1, French (O) C3, Art (H) C1, Chemistry (O) C1, Biology (H) D1, L.C.V.P (Merit). I was exempted from Irish because I moved from the UK.

**Work Experience**

**2012-2017:** *(Promoted to supervisor in 2015) Burger King, Galway*

**Duties:**

* Being vigilant of policy and procedure
* Managing and training new employees
* Interacting with customers and resolving any issues they might have
* Cashing up tills at the end of the shift and managing change

**2017- Current:** *Legal Assistant, Gerardine C Costello & Associates Solicitors, 4A, Oranmore Business Park, Oranmore, Galway*

**Duties:**

* Researching and preparing schedule documents for conveyancing
* Contacting clients
* Checking compliance with planning permission
* Checking documents for CA24 Revenue Affidavit forms.

**Skills Profile**

My vast experience working in the catering and customer service industry for several years has resulted in a number of invaluable skills. I have learnt to cope in stressful, fast paced situations. Along with working as a team player in all my past positions, I have adapted skills in dealing with money, accommodating staff around work time schedules, being responsible for stock and communication with a vast number of customers from various different cultures and countries.

**Achievements**

* On taking the year out before embarking on my LLB, I travelled to France, Poland and the Neverlands.
* During the summer of 2016, I attended a six-week Polish beginner’s class at the Galway Language Centre.
* I am currently a volunteer assistant for the organisation Youth Work Ireland Galway. I work alongside a team who run LGBT support programmes for young people between the ages of 14-17.

**Interests/Hobbies**

My hobbies include instrument playing, specifically bass guitar, having started with guitar. Galway is a wonderful place to see live bands, however I do enjoy traveling to Dublin regularly to attend concerts at the 3 arena Malahide Castle to see the more prominent performances. I also enjoy reading a vast variety of literature, however if I was to summarize particular favourites it would be fictional novelist Margret Atwood and legal crime novels from John Grisham.

**Referees**

Mr. Marcin Drozdowski, Manager Dr. Charles O’ Mohony, Head of School

Burger King, Eyre Square Centre Department of Law, NUI Galway

Telephone: (091) 532 581 Telephone: (091) 494391

email: tarantin7@gmil.com email: charles.omahony@nuigalway.ie