

Matthew R. Douglas

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EDUCATION

University of Glasgow – School of Law LLB

Glasgow, U.K.

September 2021 – May 2023

Year 1 Results: 16.48 Grade Point Average; *First Class/Distinction (1st)*

- Semester 1: Common Law System & Methods (1st) Law of Contract (2.1) Criminal Law England & Wales (2.2)
- Semester 2: Constitutional Law (1st), Law of Torts (2.1), Foundations of Evidence (2.1)

Simon Fraser University

Burnaby, B.C.

Master of Arts: Political Science (*Merit Equivalent*)

May 2018 – May 2019

- Focus on Public Policy, Transportation, Path Dependency

University of Calgary

Calgary, AB

Bachelor of Arts: Political Science (*2.1 Equivalent*)

September 2013 - April 2018

- GPA Over last 20 courses: 3.54/4.0

Carson Graham Secondary School

North Vancouver, B.C.

British Columbia High School Certificate of Graduation

September 2008 – June 2013

- Using the 2013 framework for the Irish Leaving Certificate, my Canadian high school grades translate to 525 points.

EXPERIENCE

Acumen Law Corporation

Vancouver, B.C.

Summer Law Student

June 2022 – September 2022

- Prepared and drafted documents for judicial reviews and appeals cases
- Drafted of affidavits and criminal sentencing statements to provide to senior lawyers at firm
- Generated and inputted reports via Clio Legal Software for documentation and record keeping
- Provided support to senior lawyers with criminal defence clients focusing on traffic law and insurance
- Conducted client interviews with note taking for the drafting of affidavits and criminal sentencing statements

Capilano University

North Vancouver, B.C.

Academic Advisor

September 2019 – October 2021

- Managed a caseload of 15-20 students per week by conducting individualized meetings to develop curricular plans, monitor academic progress, and aide students in future course progression
- Meet with students to develop academic plans and promotes programs to provide information on admission, program, and graduation requirements
- Project work on the creation and potential implementation of an Academic Turnaround Program to help over 100 students per semester
- Developed Policy for the University to implement that will assist students over their academic careers and studies

Simon Fraser University

Burnaby, B.C.

Teachers Assistant

May 2018 – May 2019

- Created weekly lesson plans and activities for classes of 20+
- Facilitated discussion, liaison between Professor and students, and addressed student grievances
- Educated university students on university level introductory political science courses
- Researched material on current political, economic, and legal developments to include in tutorials

Furry Creek Golf and Country Club

Furry Creek, B.C.

Pro Shop Associate

May 2018 – September 2018

- Scheduled Tee times, maintained course organization and operation, booked reservations for guests
- Acted as relief supervisor of Golf Club, maintained daily records and reports on inventory and golfers
- Welcomed guests to golf course, modified reservations, and was first point of contact for guest experience

EXTRACURRICULAR

University of Calgary Dinos Basketball

May 2016 – May 2017

- Part of team that went to compete at National championship
- Made transition from Varsity Football to Basketball, losing 90 pounds to do so

University of Calgary Dinos Football

September 2013 – May 2016

- Part of team that went to 1 National championship, 2 Canada-West Championships