**Maureen Piggott**

**Personal Information**

**Address:** Boula, Knocknagoshel, Tralee, Co. Kerry

**Mobile:** (087) 9190175

**Email:** maureen.piggott.mp@gmail.com

**Date of Birth:** 18/11/1992

**Education:** LLB Bachelor of Laws**,** Waterford Institute of Technology

**1st year overall result**: 70%

**2nd Year Results:** EU - 70% Criminal - 70% Land - 73% Constitutional - 72% Family - 74% Labour - 78%

**Previously studied:** Legal Administration Course

Training Centre, Bishopstown, Co. Cork

**Overall Result:** Distinction

**Irish Leaving Certificate:** St. Joseph Secondary School Abbeyfeale, Co Limerick

**Results:** 385

**Employment History**

**Joseph B Mannix & Co. Solicitors, Tralee, June – September 2015**

Being given the opportunity to carry out work experience in this solicitor’s firm allowed me to gain valuable insight into the workings of a multi-disciplinary practice. Some of my duties while working in this firm was researching legislation, assisting in the organisation of cases before court, drafting correspondence, liaising with clients and managing clients files. I also became very familiar with keyhouse legal software.

**Maura E. Hennessy's Solicitors, Tralee, June – September 2014**

In this firm, my duties included client file management, meeting with clients, drafting correspondence, filing and other general administrative duties. From being given the opportunity to carry out work experience in Ms Hennessy's firm, I have gained very good communication skills. I am very good at dealing with clients and can work as part of a team.

**Scoil Mhuire, Abbeyfeale, Co. Limerick, May 2010**

I carried out work experience in a local primary school Scoil Naomh Mhuire, Abbeyfeale, Co. Limerick as a teacher’s assistant. From this, I got the opportunity to shadow the teacher. My duties included tutoring the children, helping the teacher to carry out her lesson plan and organising the classroom. Skills which I achieved in learning from this work experience was communication and management skills.

**Walshes Colour Print, Castleisland, Co. Kerry,**

My duties included filing, drafting correspondence and helping to develop a local weekly magazine, Sliabh Luachra. I got a lot experience dealing with customers which helped to develop my communication skills and became familiar with software such as Photoshop.

**Rathfredagh Cheshire Home**

• I volunteered for a year in a nursing home for the mentally and physically challenged, Rathfredagh Cheshire Home, Newcastle West, Co. Limerick.

**Interests**

* Active member of WIT Law Society
* Member of WIT Equestrian Club
* I was a proud member of Knocknagoshel ladies football team, 2002-2010
* I was a member of Knocknagoshel choir from 2000-2010

**References**

Joseph B Mannix,Elliott Payne

12 Castle Street, Office C 207,

Tralee, Waterford Institute of Technology,

Co. Kerry. College Street Campus,

Email: [info@mannixj.com](mailto:info@mannixj.com) Co. Waterford.

Tel: 066 71 25011 Email: [epayne@wit.ie](mailto:epayne@wit.ie)

Tel: 051 302478

