**Michael Kerley**

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**Summary:**

Seeking a training contract in a client-focussed law firm. All FE-1s passed. Professional experience in multinational investment bank, national financial institution, and general practice law firm. Strong academic background in law.

**Education:**

2021-2022 **FE-1** Examinations, all **8 complete** (100% pass rate)

2020-2021 Trinity College Dublin, **MSc Law & Finance,** **2.1** (Second Class Honours)

2013-2017 Trinity College Dublin, **LL.B (Law)**, **2.1** (Second Class Honours)

2006-2012 Ardscoil Rís, Limerick, 550 points

**Work Experience:**

2022 (April – September) **KYC Analyst, Citi, Dublin**

* Conducted KYC renewals on corporate entities and their subsidiaries (e.g. Coca Cola, Kerry Group).
* Ranked #1 of 43 new hires in mid-year reviews based on productivity.
* Managed high volume of records within strict deadlines.
* Gathered government documents from trade register based on local AML regulation requirements.
* Role required organisation and management; effective communication with clients, relationship managers and compliance executives; ability to comprehensively research and gather relevant documents.

2021-2022 (June – March) **AML Analyst, Financial Crime Team, Allied Irish Bank, Dublin**

* Carried out in-depth customer due diligence reviews in accordance with banking regulations.
* Reported suspicious behaviour to investigations team, reports later used in Garda investigations.
* Core tasks were extremely detail-oriented, demanding high levels of concentration and focus.
* Required to reach weekly targets and manage deadlines.

2017–2020 **Teacher (Team Leader),** **EMG Education, Ho Chi Minh City, Vietnam**

* Led a team of fifteen teachers; prepared and presented team meetings; oversaw peer-observations; conflict resolution; trained new staff; taught English, maths, and science.
* Communicated with other managers to achieve a collaborative and positive work environment.
* Directed regular workshops to facilitate constant team improvement.
* Achievements: Awarded Teacher of the Year in 2019.

2017 (June – August) **Intern,** **Harrison O’ Dowd, Limerick**

* Reviewed cases assigned to trainee solicitors and assisted with their research.
* Assigned mainly to property and litigation departments.
* Carried out court observations, file management, and other office duties.
* Analysed CCTV footage and provided reports on incidents such as assaults and motor collisions.

2012–2017 **Head Waiter,** **Freddy’s Bistro, Limerick**

* Served customers, trained staff, maintained stock records, accepted payments, delegated duties.
* Position strengthened communication and interpersonal skills.

**Other Skills:**

* Microsoft Office (Excel, PowerPoint, Word)
* R, RStudio, Windows, Linux, Mac OS
* Databases: Lexis Nexis, Dun & Bradsheet, Bloomberg Terminal

**Extracurricular:**

* Avid hiker – completed climbs of several peaks including Carrauntoohil, Mount Errigal and Mount Batur (Indonesia).
* Enthusiastic runner - completed Ho Chi Minh half-marathon 2019, HCMC SkyRun 2019, Limerick Stephen’s Day 10k 2021.
* Competed at European level for St. Michael’s Rowing Club.

**References:**

**Citi** Paul Hurst, Assistant Vice President – [paulhurst@citi.com](mailto:paulhurst@citi.com) (phone number available on request)

**AIB** Kellie Malone, Canary AML Manager – [kellie.x.malone@aib.ie](mailto:kellie.x.malone@aib.ie) 085 1285942

**Harrison O’ Dowd** Billy O’ Dowd, Partner – [BODowd@harrisonodowd.ie](mailto:BODowd@harrisonodowd.ie) 087 2600848