

Michael Lee

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Education

2009-2013: Bachelor of History and Geography
Trinity College- High Second Class Honours

2002-2008: Skerries Community College
Leaving Cert: 515 points including A1 in
English and Geography.

*Graduated B.A. History and Geography from Trinity College with a high 2.1.
Currently Sole Director at Mikey Lee Imports, previously European Purchasing
Manager with Global Components.*

Work Experience

**March 2015-
Ongoing:**

MLI- SOLE DIRECTOR

In March 2015 I founded my own Private Limited Company, Mikey Lee Imports.

Aims:

- International and national importer, exporter and wholesaler of both commercial and domestic household equipment.
- Sources and supplies new products to customers in the Australian Market through established supplier relations and acquired skills of procurement.

**June 2008 –
November 2015:**

Global Components – Worked part time while studying in Trinity College, Dublin and also worked full time while living in Australia for over seven years in total.

1. European/ International Purchasing Manager.

Responsibilities:

- Analysing the complete supplier network to ensure the most efficient supply chain is in place at all times.
- Meeting and negotiating with International Area Managers and Managing Directors of large international suppliers.
- Attending numerous trade shows both within Australia and internationally representing Global Components and contributing to its excellent international reputation.
- Regularly meeting with new international suppliers, particularly in Europe and Asia, to procure new products. This included several trips

to Asia each year to source innovative new products to add to our product range.

- Navigating a range of international contract law issues in relation to the large network of international suppliers and customers.

2. Sales

Responsibilities:

- Conducting market research, compiling and updating files on existing and newly acquired customers.
- Consistently meeting and exceeding sales targets.

**November 2015-
Ongoing:**

3. Sub- Contractor

Responsibilities:

- Liaising with the Head Office in Sydney
- Maintaining supplier relations and representing Global Components at certain events internationally.
- Analysing sales from the Sydney Head Office via online MYOB server and preparing sales reports for the managing Director, targeting areas of potential improvement and tracking performance over a designated timeline.

Voluntary Work

On-going:

Barretstown, A Serious Fun Camp

I regularly attend family weekend camps and act as a volunteer “Cara” to the children and their families. This is a fantastic organisation whom I also fundraise for.

Skerries CFR

I am a certified Cardiac First Responder and member of the Skerries CFR group. I received high quality training in life-saving skills that can be applied in an emergency situation. This position of responsibility develops my ability to work efficiently under immense pressure and provides an opportunity to interact with a team of local volunteers.

FLAC

Assistant to Volunteer FLAC solicitors at the Free Legal Advice Clinics. FLAC have been excellent in terms of providing training seminars on legal issues. This experience has given me great exposure to the legal profession and augmented my legal knowledge to compliment my business experience.

References available upon request