

Michaela Delaney

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SUMMARY

Graduating in 2018 from Griffith College Dublin with an expected 2.1 LL.B Honours Degree in Irish Law. Currently seeking work experience with the aim of proceeding to the FE-1s upon graduation.

WORK

The Honourable Vincent W. Furlong, PA

Judicial Intern

July 2016

- Prepared daily court caseload.
- Displayed excellent listening and communication skills
- Assisted Justice Furlong and attorneys with paperwork.
- Worked closely with Justice Furlong and his personal team, as well as courthouse personnel.

Griffith College Legal CPD Division

Event Co-ordinator

June 2016 - 2017

- Greeted speakers and attendees upon arrival, ensured customer satisfaction.
- Pro-actively dealt with any issues which arose.
- Reported feedback and suggested resolutions.
- Undertook a leadership role and showed ability to work in high pressured environments.
- Showed initiative and dedication in all tasks.

The Silken Thomas

Waitress/ Bartender

Aug 2015 - 2017

- Provided excellent hospitality and customer service and highlighted interpersonal skills.
- Ensured careful time keeping.
- Demonstrated a high level of organisational skills.
- Maintained a high degree of excellence in the representation of the Silken Thomas brand.

Dollface Beauty and Make-Up

Receptionist

July -August 2014

- Organised and re-scheduled client appointments.
- Greeted clients on a continuing basis and actively resolved any issues which arose.
- Provided a high standard of client care to encourage returning business.
- Highlighted hospitality and customer service skills.

EDUCATION

Griffith College Dublin

LLB (Hons) in Irish Law (Current PPA - 2.1) 2015-2018

Kildare Town Community School

Leaving Certificate: (430 Points) 2013- 2015

SKILLS

- Demonstrated excellent interpersonal, organisational skills
- Teamwork and leadership when necessary
- Initiative, Focus and Motivation
- Customer Service and hospitality skills
- Proficient use of Microsoft Office

PERSONAL ACHIEVEMENTS

- Academic Awards in Kildare Town Community School
- Recipient of the Excellence in the English Language Award in 2013 from National University of Ireland, Maynooth
- School Branch Manager, Bank of Ireland

INTERESTS AND HOBBIES

- College Extra-Curricular Activities:
 - Co-founder of the Brehon Law Society GCD.
 - Member of the Start-Ed society and regularly attend the events organised as well as the Griffith College Law Society and FLAC.
 - Member of the mooting and debating societies and represented Griffith College in the DCU Mooting Competition 2016.
- Traveling abroad with family and friends
- Reading novels to unwind from college and work
- Sports such as swimming, boxing, rugby or occasional surfing in West Cork.

References:

Both professional and academic references are available upon request.