

## **Miriam Bayer**

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### **About**

A dedicated and driven legal professional currently pursuing an LL.M. while completing the FE-1 Exams with the Law Society of Ireland. With a strong foundation in Irish, German and EU Law, I have developed skills in legal research, case management, and client communication through diverse legal internships and work experience. Organised, adaptable, and passionate about EU and Employment Law, I am eager to apply my knowledge and skills to contribute effectively in a legal environment.

### **Education**

#### **April 2024 – Present: Master’s Degree in Law (LL.M.), FU Hagen, Germany**

- Currently pursuing a part-time Master’s Degree at Germany’s State Distance-Learning University Hagen.
- Focuses primarily on German Law, with additional modules in American, EU, and Common Law, providing a well-rounded understanding of multiple legal systems.

#### **June 2022 – Present: FE-1 Candidate, Law Society of Ireland**

- Passed the following FE-1 exams: European Union Law, The Law of Contract, Constitutional Law, and Property Law.

#### **April – September 2023: Professional Diploma in Criminology & Forensic Psychology, City Colleges Dublin**

- Graduated with Distinction.

#### **2018 – 2022: B.A. Law and Management, Bielefeld University (2.2)**

- Modules included: German Law (Private, Public, Criminal), EU and International Law, Economics, Business Studies, Organisational Behaviour, and Management.
- Completed FFA Diploma in English & US Legal Systems.

#### **2019 – 2022: Law – German State Exam, Bielefeld University**

- Supplementary coursework for German State Law Exam.
- Deferred the German State Exam Degree to focus on completing the FE-1 exams.

#### **2017 – 2018: Bachelor of Laws, European Law, Maastricht University**

- Studied European Law for two semesters.

#### **2014 – 2017: Abitur, Karla-Raveh-Gesamtschule Lemgo (GPA 1.8)**

- Extra-curricular activities: Exchange with Partner School from Israel, Publisher of Abitur Newspaper, Cambridge English Club.

#### **2013 – 2014: Year Abroad, Our Lady’s Secondary School, Castleblayney, Co. Monaghan, Ireland**

- Transition Year completed.

## **Work Experience**

### **April 2024 – Present: Working Student, Ecclesia Group**

- Manage client case files in the VIP client department, handling high-value insurance contracts.
- Communicate with clients and insurers to resolve queries and provide support.
- Conduct legal research and draft explanatory documents to clarify complex insurance matters for clients.
- Oversee working-time share arrangements and ensure compliance with legal regulations.

### **August 2023 – Present: Tracking Operator Sports, KINEXON in collaboration with TBV Lemgo Lippe**

- Coordinate match days and manage the KINEXON data collection system.
- Analyse tracking data and facilitate dissemination to media outlets.
- Ensure accuracy and efficiency during matches, liaise with teams and officials.

### **January 2024: Legal Assistant (Interim), Wilkie & Flanagan Solicitors**

- Generated legal documents such as briefs and affidavits.
- Handled administrative tasks, including scanning, filing, and call handling.

### **October 2022 – July 2023: Legal Intern, Wilkie & Flanagan Solicitors**

- Prepared legal documents mostly for Personal Injury and Family Law cases.
- Organised and digitised case files.
- Assisted with translations and other ad-hoc tasks.

### **July 2020 – July 2022: Dog/House Sitter & Dog Walker**

- Provided pet care and house-sitting services.
- Ensured effective client communication and handled unexpected situations independently.

### **April 2018 – November 2021: Private Tutor, Schülerhilfe**

- Tutored students in German and English, with tailored lesson plans for exam preparation.
- Assisted German language integration for refugees.

### **August – October 2021: Summer Intern, Wilkie & Flanagan Solicitors**

- Conducted legal research and prepared briefs for Personal Injury cases.
- Assisted solicitors at trials and handled administrative tasks during colleague absences.

### **March 2018 – June 2020: Assembler, HSR in Bielefeld**

- Assembled cooling elements for machinery and ensured product quality.
- Collaborated with team members on assembly projects.

### **February 2020 – March 2020: Legal Intern, District Court of Detmold**

- Conducted legal research and supported trial preparation.
- Attended court sessions and assisted with administrative duties.

## **Other Skills**

- Languages:
  - Native language German
  - Basic knowledge in Dutch, Spanish and French
- Microsoft Office (ECDL) | Keyhouse (Legal Software) | eFile (Insurance Software)
- Driving Licence B