

## EXPERIENCE

- NORTHSOUTHSTUDENT.COM, FOUNDER** **MAY 2018 - PRESENT**  
**DUBLIN, IRELAND**
- Provide advice to 6<sup>th</sup> year students applying to Irish colleges & promote NI-ROI relations
  - Obtained over 1000 views within first week of launching
- VARIOUS COMPANIES, TEMP RECEPTIONIST** **MAY 2015 - PRESENT**  
**DUBLIN, IRELAND & BELFAST, NI**
- Worked in over 8 companies providing temporary support
  - Maintain high levels of customer service in-person, over phone and by e-mail
- RUSH & CO / CAL PAC PAINTING, ADMIN ASSISTANT** **MAR 2013 - PRESENT**  
**DUBLIN, IRELAND & BELFAST, NI**
- Provided technical and administrative support to family businesses
  - Assisted with creating websites and therefore increased client interactions
- FACEBOOK, SMB ACCOUNT MANAGER INTERN** **JUN 2018 – SEP 2018**  
**DUBLIN, IRELAND**
- Independently managed book of business of 15 clients from the UK & Ireland
  - Created extensive marketing strategies, resulting in legal revenue increase of 5%
- HIGH FLYING FOODS, HOST** **MAY 2017 – AUG 2017**  
**SAN FRANCISCO, USA**
- Organized seating plan, greeted all customers, provided administrative support
- BLACKSTONE LAUNCHPAD, SOCIAL MEDIA INTERN** **SEP 2016 – MAY 2017**  
**DUBLIN, IRELAND**
- Doubled social media engagement of Trinity's main entrepreneurial hub
- BANK OF IRELAND, BANK ASSISTANT & CASHIER** **JUN 2016 – JAN 2017**  
**BELFAST, NI**
- Worked within branch team to achieve highest performing branch in Northern Ireland
  - Duties involved cash handling, balancing till and customer assistance
- AUDI CENTRE, SHOWROOM HOST & RECEPTIONIST** **OCT 2015 – MAR 2016**  
**DUBLIN, IRELAND**
- Provided professional front of house service in luxury car showroom
- GRAHAM, ENVIRONMENTAL & HR ADMINISTRATOR** **JUN 2015 – SEP 2015**  
**BELFAST, NI**
- Managed information uploading for various databases and performed admin duties
- MONSOON & ACCESSORIZE, SALES ASSISTANT** **OCT 2013 – MAR 2014**  
**BELFAST, NI**
- Consistently reached sales targets while working throughout retail store



## EDUCATION

**TRINITY COLLEGE, DUBLIN**  
**Law (LLB) – I.I (Predicted)**  
2015 – 2019

**RATHMORE GRAMMAR, BELFAST**  
**9A\*/A GCSE / 4A\*/A A-Levels**  
2007-2014

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## AWARDS

### ENACTUS NATIONAL COMPETITION

Finalists for two consecutive years at National Competition

### ACCENTURE LEADERS OF TOMORROW

Finalist in entrepreneurial competition for mental health app

### TCD ENTRANCE SCHOLARSHIP

Obtained bursary for school leaving results

### RATHMORE AWARD

Placed 2nd in A-Level results at grammar school

### SOROPTIMIST INTERNATIONAL

Regional winner and placed 4th nationally for speech on human trafficking

### BUSINESS & PROFESSIONAL WOMEN ORG

Regional team winners and placed 2<sup>nd</sup> nationally in debating competition

**Social Entrepreneurship**

**Entrepreneurship**

**School Leaving Results**

**A-Level Results**

**Public Speaking**

**Debating**

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## EXTRA-CURRICULAR ACTIVITIES

### TRINITY FM, RADIO HOST

- Co-hosted and co-wrote radio show on cultural differences between the U.S. and Ireland
- Achieved one of the college radio station's highest listenership ratings

### ENACTUS TCD, RECRUITMENT AND MARKETING OFFICER, PRO

- Committee member of Trinity's social entrepreneurship society for two years
  - Tripled social media interaction and assisted in producing society's most sign-ups to date
  - Introduced Humans of Enactus campaign to network with other colleges worldwide
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## SKILLS & INTERESTS

**Travelling**  
**Volunteering**  
**Sports**  
**Driving License**  
**Computer**

Have travelled extensively in Europe & to 26+ of the US states  
Volunteered with the Simon Community & SPRED  
Enjoy skiing, cycling and running  
Have had a full, clean EU driving license for 4.5 years  
Mac iOS & Windows, CRM system & Microsoft Office trained