**Niall Shelley**

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**PERSONAL PROFILE**

I am an honest, hard-working and reliable individual. I have a degree in Law from Dublin City University and am also currently studying a part-time higher diploma in business studies at Dublin Business School. I am seeking a challenging and rewarding graduate program . I am interested in roles relating to my qualifications or any other customer facing roles that will help build my employment profile.

**Skills**

* Interpersonal Skills
* Computer skills( Excel , Access and Word)
* Advocacy and public speaking skills
* Reliable and trustworthy
* Efficiency and organisational skills
* Digital Media

**ACHIEVEMENTS**

* DBS Class Rep
* Class student of the year 2005-2006
* Outstanding student award for contribution to school life in 2004-2005
* A member of the u18 championship winning golf team of County Louth Golf Club

**Work Experience**

Junior Legal Counsel/ SAP 2016-Present

As Junior Legal Counsel to the head of Global Legal of SAP in EMEA, I carried out a range of duties. I researched and prepared a number of important policy documents. My current focus is on Data Protection and assisting the creation of documents relating to this topic. There are many benefits from being part of a major multinational corporation. Crucially for me is the experience of embracing technology to communicate with solicitors from all over the world, sharing documents and presenting work online.

Full-time caregiver during family member’s illness 2013-2015

Caddy | Co. Louth golf club 2009-2013

Caddying in my local golf club

**Duties**

* Responsibility for peoples belongings (i.e.) golf clubs
* Time-keeping due to the early starts required for caddying
* Assist and interact with people from different countries and cultures

Sales Assistant | Sportsworld, Heatons 2008-2009

Sales assistant in sports department of large retail store, Working during the busy Christmas periods. I left this postion due to my upcoming Leaving Certificate examinations.

**Duties**

* Greeting and advising customers
* Maintaining stock levels
* Cash handling and working on the tills
* Taking in deliveries
* Merchandising

**EDUCATION/QUALIFICATIONS**

Post Grad, Higher Diploma in Business Studies(Part Time) Dublin Business School (2016-present) currently averaging a 1.1.

**Subjects include:** Business information and technology(Excel and Access), Management, Legal issues for Business, Marketing, Finance, Economics, Lifelong Learning, Digital Media, Law, Accounting and Finance.

BSc (Hons) law degree (2.2) 58% Dublin City University (2009-2013)

**Subjects included**: Company, Property, Commercial, Constitutional, Jurisprudence, International Human Rights, Trusts, Evidence, Family, Politics, European Union, Contract, Criminal, Torts, Employment and Comparative law.

Leaving Certificate 455 points St. Oliver’s Community College (2003-2009)

**Subjects included:** English, Irish, Mathematics, History, Geography, Spanish, Business Studies, Classical Studies

**REFERENCES**

Available on request