Niamh FitzGerald

Springville House, Balrath, Kells, Co. Meath | 0863321262 |Niamhfitzgerald16@gmail.com

**Education**

**Eureka Secondary SCHOOL | Leaving certificate – 435 Points**

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| --- | --- | --- |
| Irish  | Honours | C1 |
| English  | Honours | C2 |
| Maths | Honours | D2 |
| French  | Honours | B3 |
| Business  | Honours | C1 |
| History  | Honours | B2 |

Bachelor of LAWS | Maynooth Univeristy

Last year I held an overall 2.1 average.

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| Subject  | Grade | Subject  | Grade  | Subject  | Grade  |
| Intro to Law  | 74 | International Law  | 68 | Equity and Trusts | 71 |
| Tort Law | 55 | American Legal systems  | 55 | Land Law | 61 |
| Criminal law  | 55 | Criminal Law II  | 64 | Company Law  | 64 |
| Intro to Legal research | 67 | EU Law  | 58 | Jurisprudence  | 60  |
| Legal Research methods | 68 | Innovation in Professional practise  | 64 | Dispute Resolutions: Skills and Processes  | 64 |
| Introduction to Law II | 62 | Constitutional Law II | 60 | Employment Law  | 56 |
| Constitutional Law  | 65 | Admin Law  | 64 | Jurisprudence II | 62 |
| Contract Law | 55 | Law of evidence  | 55 | Media Law  | 70  |
| Business Models and Marketing  | 63 | Moot Court  | 70 |  |  |
| Introduction of Political Institutions  | 62 |  |  |  |  |
| Organisational Behaviour and Management  | 62 |  |  |  |  |
| Intro to political Ideas | 65 |  |  |  |  |

**Skills and Achievements**

* **Leadership**- I was selected as one of 12 senior prefects during my leaving cert year. The main criteria used for selection of prefects is that prefects must have excellent leadership skills, communications skills, management skills and an ability to work as part of a team.
* **Communication Skills** – I studied Speech and drama and hold certificates of 1st class Honours from the Leinster school of Music and Drama for grades Primary to Grade 10.
* **IT Skills**- During transition year I successfully completed the ECDL programme. I have excellent word processing skills, excel skills and excellent database skills which I learned from ECDL but also continually use in my role with LMC.
* **Bronze Gaisce award holder**

**Experience**

**Michael O’Bryne Solicitors   | May 2019 – September 2019**

I spent last summer as a Summer Intern in Michael O Byrne Solicitors in Kells. I was trusted with a large amount of responsibility and my daily tasks ranged from answering the phone to corresponding with clients, preparation of conveyancing documents, assisting clients with applications to the WRC, PIAB.

**Administration ASSISTANT | LMC GROUP | July 2016 – September 2016, May 2017- September 2017, May 2018- September 2018**

I have spent the last three summers along with holidays and days off working as part of the administration team within the LMC Group. My role within the LMC Group varies from basic roles such as answering the phone and replying to emails to corresponding with clients and working within the accounts team.

**Voluntary Work**

**Kells Pink Ribbon Walk** – Over the last number of years I have been involved in The Kells pink Ribbon Walk. The walk raises vital funds for Breast Cancer research in Ireland. My role within the walk has ranged between stewarding of the event to assisting in the registration of walkers.

**Kells Hay Festival and Hinterland Festival –** Over the last 5 years I have also volunteered at Kells Hay Festival. The Hay festival is a literacy and cultural festival. My roles within the festival include that of stewarding of events and running the gift shop to that of venue manager.

**North Meath Rugby Club**- I regularly volunteer in my local rugby club. Throughout the year I make tea and coffee at events, steward at games and at our past large social events I have undertaken management of the bar and catering.

**Interests and Hobbies**

**Swimming** - I enjoy exercising especially swimming. I swam competitively for several years with Kells Swimming Club and continue to swim regularly in the Glenroyal Leisure Club Maynooth.

**References – Available upon Request**