

NICOLETA RALUCA SIPOS

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EDUCATION

2013 – to date

Maynooth University, Maynooth, Co.Kildare.

LLB Law Degree

Current Result: 2.1 Honours

Expected Result: 1.1 Honours

EMPLOYMENT

June 2016-

Present

Shalom Binchy Solicitors

Legal Intern

- Diary management
- Correspondence
- Claim for fees (Legal Aid Board)
- File court documents
- Serve documents
- Attend client meetings
- Conduct research for cases
- Attend court and write attendance
- Prepare booklets of pleadings

April 2016-

August 2016

One Escape Health Club

Club Care

- Ensured high standard of cleanness
- Assisted customers with queries

November 2014-

April 2015

Conor O'Briain Solicitors

Legal Intern

- Assisted in the drafting of affidavits
- Translated documents
- Attended client meetings
- Conducted research for cases
- Attended court
- Prepared booklets of pleadings

INTERESTS AND ACTIVITIES

University:

Secretary-General at ELSA Ireland (2016-2017)

- Take and distribute minutes
- Human Resources- Organise Trainings
- Update Statutes and Standing Orders of the organisation
- Prepare materials for National Council Meetings
- Fill reports on State of the Network for ELSA International

President at ELSA Maynooth (2015-2016)

- Chaired meetings and prepare agenda
- Delegated responsibilities to committee members
- Lesioned with the Law Department
- Organised events for our members

Vice President for Moot Court Competitions (2014-2015)

- Organised training for members
- Assisted members that wished to compete in moot court

Other:

June 2015-
January 2016

Capacity2Change Working Group (2015-2016) **Public Relations**

- Raised awareness and lobbied for the enactment of the Assisted Decision Making (Capacity) Bill 2013
- Conducted legal research
- Spoke at an open evening in Trinity College on the effect of the Bill

September 2014-
September 2015

European Law Student Association Law Review **Editor**

- Peer-reviewed articles (grammar, referencing etc.)
- Provide feedback and communicate with authors
- Prepare articles for publishing

June 2014
(1 week)

United Nations Human Rights Council 25th session **ELSA Delegate**

- Head of delegation
- Attended side events organised by NGOs and the main sessions of the HRC
- Networked and built contacts for ELSA
- Drafted a report of the main issues debated for ELSA

PROJECTS

- ELSA Maynooth International Negotiation Competition 2nd edition (6th-8th March 2016) – Head of Organising Committee
- ELSA Maynooth International Negotiation Competition (27th February- 1st of March 2015)- Member of the Organising Committee
- ELSA Ireland 2nd Summer Law School on Corporate and Finance Law (16th of August- 22nd of August 2015)- Member of the Organising Committee

OTHER QUALIFICATIONS

- Free Legal Advice Centre (FLAC)- Student Legal Advisor
- European Computers Driving License (ECDL)
- Massive Online Open Course (MOOC) Law Society of Ireland on Aviation, Leasing and Finance
- Massive Online Open Course (MOOC) Law Society of Ireland on Technology Law
- ELSA Innsbruck Winter Law School on Sports Law at the University of Innsbruck

LANGUAGES

- English (fluent)
- Romanian (fluent)
- French (limited)
- Spanish (basic)

REFEREES

Shalom Binchy

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