**Olga Holban**

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**Crumlin**

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| **Education** |  |
| **September 2013 – June 2017** | **TRINITY COLLEGE DUBLIN DUBLIN IRELAND****Bachelor in Laws (LL.B.)** * Final year law Student with excellent results to date – Awarded upper second class honours (2.1) in first, second and third year.
* Active member of the Law Society in Trinity College and involved in organising various social events and trips abroad to Budapest, Berlin and Barcelona.
* Volunteering –Bridge21 Programme – Mentoring a group of students from Loreto College Crumlin from September 2014 to date. Tutoring them in various subjects including Maths, English and History. I will continue to mentor them throughout their 2nd level education and encourage them to pursue a career and go to college.
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| **September 2007 – June 2014** | **LORETO COLLEGE CRUMLIN DUBLIN IRELAND*** Achieved excellent leaving certificate results, completed nine leaving cert subjects all at higher level, including A grades in both History and English, overall points of 535.
* Captain of school debating team – Captained the school debating team at School Debates throughout my six years in Secondary School and led my team to win at a number of intra school debates.
* Each year I represented Loreto at a number of athletics events, including cross-country relays and long distance runs winning bronze and silver medals at a number of inter-school athletics events.
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| Experience |  |
| October 2014 – present |  **SHELBOURNE PARK GREYHOUND STADIUM DUBLIN IRELAND*** Waitress - Responsible for serving customers, handling payments, liaising with kitchen staff and co-workers to ensure customers are provided with an efficient, responsive and friendly service.
* Promoted to position of customer liaison manager/hostess – Responsible for welcoming customers, handling all customer requests, ensuring customers are satisfied with service, handling any customer complaints in a professional and friendly manner.
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| May 2016 – August 2016  | **O’LEARY MAHER SOLICTORS DUBLIN, IRELAND** * Intern – court attendances,
* Assisted with various tasks throughout my time there such as correspondence with clients and answering phone calls.
* Drafted and delivered subpoenas, typing tapes and sending the letters. s
* Sending title deeds and schedules to the banks and corresponding with them until we were released from undertakings.
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| **January 2008 - September 2013** | **THE FISH BAR TAKE AWAY DUBLIN IRELAND*** Assisted with the operation of the takeaway business including opening and closing the store, counting money received at the end of business hours, processing various payments for in-store purchases.
* Assisted with managing accounts of business – Maintaining account books, inputting figures and balancing accounts on a weekly basis, liaising with the accountant in relation to the accounts on a monthly basis.
* Gained a significant understanding in relation to the work involved in running and maintaining a small business.
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| **Interests** |  |
|  | * Languages – I am fascinated by different languages and cultures. I am bilingual as I speak English and Romanian fluently. I also speak Russian, French and Irish at an advanced level.
* Art –I am a creative person and I partake in all types of art in particular painting and sketching portraits of people and nature.
* Volunteer with the shadowing programme - Assisting secondary school students to gain a hands-on understanding of university life by guiding them around the university campus.
* Health and fitness – I am interested in all aspects of health and fitness. I visit the gym regularly, and enjoy running, swimming and football. I participated in a 1.5km running competition in which I came 2nd.
* Travel – I love to travel I enjoy visiting different countries such as Egypt, Tunisia, Spain, Ukraine, Romania, Germany, Russia, USA and the Canary Islands.
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| **Referees** |  |
|  | Neville Cox Paul Maher Professor Solicitor School of Law 191 Howth Road Room 28, House 39 Killester Trinity College, Dublin 2 Dublin 3 01-8961350 0879874090 ncox@tcd.ie paul@olearymaher.ie  |