**Curriculum Vitae**

Orla Heatley

07-11-1996

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**Education:**

* Rathdown School, Glenageary, Co. Dublin, Ireland, 2009-2015

Full Academic Scholarship

Deputy Head Girl

Leaving Certificate Points: 585

* Trinity College Dublin, 2015- present

Law & Political Science

**Skills:**

* B1.2 German language

Humboldt Universität zu Berlin Sprachenzentrum

**Extracurricular:**

* Pro-Steward

Dublin University Philosophical Society

 Academic Year 2016-17

*Organising society social events through communication with venues etc, running weekly debate reception, managing food orders and weekly food and drink budget, liaising with council of twenty-one students, representing college meeting international guests, aiding in running of all Phil events.*

* Participant

European University Debating Championships

Warsaw, Aug 2016 & Tallinn, Aug 2017

*Representing Trinity at prestigious international debating competition, extensive preparatory research on issues of current affairs, international politics, sociological topics such as gender and the family, etc.*

* Senior Editor

Trinity College Social & Political Review

2018-2019

*Leading an editorial team reviewing submissions to the review, editing and screening submissions for entry into final publication, coordinating with large publication team in the design and publication of the review.*

**Experience:**

* **Tour Guide**

Authenticity Tours, Trinity College Dublin

Jan 2019 - Present

*Providing detailed historical tours to visitors of the college, answering visitor questions, marketing and selling tours at desk.*

* **Brand Ambassador**

Real Nation, 24 Arran Quay, Dublin 7, Ireland

Feb 2017- August 2017

*Representing brands such as Heineken, Tayto, Orchard Thieves, Desperados, working at events with children and young people, talking to customers about brands and product information, addressing crowds of consumers about product information.*

* **Receptionist**

Sinnott Autos, Dublin Rd, Co. Wicklow, Ireland

Intermittent weeks since 2013, replacing absent staff

*Acting as front-of-house, greeting customers, calculating daily petty cash, answering phones and redirecting calls.*

* **Floor Staff**

Camden Exchange, Lower Camden St, Dublin, Ireland

June-Sep 2017

*Waitressing, serving drinks at bar, general cleaning responsibilities, customer service and dealing with complaints, managing bookings.*

* **Cashier**

Subway, Cullenmore Service Station, Ashford, Co. Wicklow, Ireland

Feb 2017-Feb 2018

*Food preparation in accordance with health standards, serving customers, end of day cash-sheets, end-of-day closing responsibilities, dealing with customer complaints*

**References:**

* **Academic:**

Jacqueline Hayden

Political Science Assistance Professor, Trinity College Dublin

jahayden@tcd.ie

* **Employment:**

Mirna Çulo

Camden Exchange, Camden Street Upper, Co. Dublin.

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