*Contact details*

Name: Patrick Belton.

Date of birth: 05/06/1998

Mobile number: 0876109156

Email: pjbelton58@gmail.com

Address: Cortial, Kilkerley, Dundalk, Co. Louth.

*Education*

* Attended De La Salle Secondary school, Dundalk, Co. Louth.

Leaving certificate results

|  |  |  |
| --- | --- | --- |
| Subject | Grade | Level |
| Biology | A1 | Higher |
| Maths | B2 | Higher |
| French | B3 | Higher |
| Business | C1 | Higher |
| Chemistry | C1 | Higher |
| Irish | B2 | Higher |

* Currently in third year, studying bachelor of laws degree at Maynooth University.

Average grade of a second class honours for first year.

Average grade of 64.8% for second year.

*Experience*

Labourer at Cliften Hill Developments from 2014-2016.

* Labourer in a fast-paced construction environment.
* This job gave me the opportunity to expand on my organisational and teamwork skills.
* My responsibilities involved manual work and assisting the project manager on different objectives such as building walls, painting, and structure and design among various other roles.
* Reference- 0872521633

Secretary at Cliften Hill Developments from 2016-2017

* Secretary in a fast-paced environment.
* This job gave me the opportunity to work in a clerical environment.
* My responsibilities involved completing the accounts and gathering all the necessary receipts.
* Reference- 0872521633

*Hobbies/ interests*

I was a member of the local hurling club. This particular hobby allowed me to gain valuable experience as part of a team.

I also served as a mentor in 5th year of secondary school. This has allowed me to improve my organisational skills. Contact- 0429331179.

*Skills*

* Organisational- learned organisational skills when working both on site and in the role of the secretary.
* Clerical- learned clerical skills through achieving high grades in the degree to date and by working in the role of secretary.
* Team work- experienced lots of team working skills through the role as a mentor and working in the clerical and construction environment. Also achieved experience in a team through playing hurling and participating in club activities.
* Excelling in a fast pace environment- I achieved experience in this area through working with Cliften Hill Developments Limited and achieving high grades in the bachelor of laws degree.