**Patrick Carty**

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**Summary**Legal Intern at Tracey Solicitors in Dublin who is seeking a traineeship in a Dublin firm to commence in 2022.

**Employment  
Tracey Solicitors, County Dublin***Legal Intern, June 2021-Present*

**Duties**

* Preparing and filing court documentation for personal injury and medical negligence claims.
* Handling the procedures for debt-recovery claims from initial demand letters to committal applications.
* Conducting witness interviews, locus inspections and reviews of CCTV footage.
* Attending court on behalf of the solicitors and instructing counsel.
* Assisting solicitors in settlement negotiation meetings.
* Instructing experts for medical negligence claims.
* Carrying out research for solicitors on legislation, case law and court procedures.

**Ibec (Employment Relations Division), County Dublin** *Employer Relations Graduate Trainee, Graduate Programme. Sept 2019 – Jun 2020  
Employer Relations Executive, Employment Law Services Unit. Jun 2020 – Aug 2020*

**Client Services**

* Advising members on various areas of employment law, industrial relations and human resources including the complex areas of retirement age, data protection and TUPE.
* Reviewing employment contracts, handbooks and other policy documents for members.
* Hosting member meetings and conferences on developments in employment law.
* Advising members throughout the Covid-19 pandemic on employment matters such as lay-offs, redundancy, pay cuts and changes to contract.

**Litigation**

* Drafting submissions for the Workplace Relations Commission (WRC) and the Labour Court. This involved reviewing large amounts of records/documents, checking submission dates for limitation periods and writing the submission itself.
* Assisting the executives in their representation of members at the WRC and Labour Court.
* Instructing members on issues relating to their case and advising them on procedural matters.

**Other**

* Publishing articles for Ibec’s newsletter – *HR Link.*
* Compiling databases of caselaw and policies for internal and external use.
* Assisting at Ibec’s HR Leadership Summit and other major events throughout the year.

**Education**

**University of Edinburgh (Sept 2020 -Aug 2021)**

*LLM in Medical Law and Ethics - Expected Grade: Distinction*

**Law Society of Ireland**

*Passed 3 FE-1 Exams (Mar 2020 – Aug 2020)*

*Due to sit final 5 in Oct 2021/Mar 2022*

**Technological University of Dublin (2020)**

*Certificate in Employment Law - Distinction*

**Maynooth University (2015-2019)**

*Bachelor of Laws (LL.B) – 1st Class Honours*

**St. Mary’s Secondary School, Edenderry (2009-2015)**

**Skills**

* Experience and understanding of case management systems including Liberate.
* Considerable experience in presentations and public speaking via work, university group projects and moot courts along with other extra-curriculars.
* Developed a formal and succinct style of writing through work, university and extra-curriculars.
* Proficiency in Microsoft Word, Excel and Powerpoint.

**Achievements/ Interests**

* Assistant Editor at SCRIPTed – a peer-reviewed journal within the Law School of the University of Edinburgh.
* Presented undergraduate dissertation at the 12th Trinity College Dublin Law School Colloquium.
* Member of the Maynooth Law Society and Secretary for the Maynooth Cancer Society during the 2017-2018 academic year.
* Contributor to the *Golden Thread*, a recognised student law journal.
* Completion of grades both in violin and piano with the Royal Irish Academy.
* Former member of the Midlands Youth Orchestra and performed in the National Concert Hall on two separate occasions.
* Awarded the Bronze Gaisce Medal in 2014 which is under the patronage of the President of Ireland.
* Enjoy cross-country running and swimming holding a Gold Certificate in lifesaving.
* Prefect in final year of secondary school.

**References Provided on Request**