

# Patrick Ian McGuirl

50 Warren Ave, Unit 3F,  
Warren, Rhode Island 02885

Mobile: +1-401-486-6818

[pat.mcguirl@gmail.com](mailto:pat.mcguirl@gmail.com)

**Nationality: United States of America**

## **Personal Statement:**

A prospective Master of Arts candidate from Providence College. I have extensive knowledge of legal jargon, an intangible understanding of civics, political systems, and concepts of insurance from administrative and production level work experience.

I have strong research capabilities via public records, mainly for academia - but also public land records. I am looking to transition from a heavily legal position to expand my knowledge in risk management, and other insurance related fields. My goal is to further my understanding of risk in general, in a professional work environment.

## **Education and qualifications:**

**Providence College** (Predicted: December, 2017)

*1 Cunningham Square*

*Providence, RI 02918*

Candidate for M.A., History

Concentration: American History

**University of Rhode Island** (December, 2015)

*45 Upper College Road*

*Kingston, RI 02881*

B.A., Political Science GPA: 3.22 (2:1 Equivalent)

Minor: History

## **Skills:**

Bilingual: English and Spanish

Communication: Polite, courteous, well spoken, and attentive with years of experience interacting with individuals in various organisational settings.

Computing: Proficient in Microsoft Office, JFax, Google Docs, Adobe, Logmein, Teamviewer, Windows, MAC OS.

Background experience with Insurance Software: EasyApps, ResWare.

**Employment:****Linear Settlement Services, LLC** (June, 2016 - August, 2017)*127 John Clarke Road**Middletown, RI 02842***Title Examiner (Default)**

- Legal support professional who assists lawyers with many duties, including researching real estate records and examining property titles, mainly for the purpose of bank foreclosures.
- Quality Control / Legal / Production / Compliance / Insurance
- Generation of insurable title products and thorough investigation of title for potential defects (risk mitigation).

**FedEx Office****(February, 2016 - May, 2016)***650 East Merritt Island Causeway**Merritt Island, FL 32952***Centre Consultant (Part Time)**

- Assisting customers with shipping and packing needs.
- Ordering and producing printable products (ie: pamphlets, bindings)
- Bilingual Customer Service (English and Spanish)

**Volunteering:****CVS Health Charity Classic****(June of 2010 & 2011)**

- Volunteer for professional golf tournament two consecutive years (unofficial event on the PGA tour) at Rhode Island Country Club, in Barrington, Rhode Island.
- Helped set up tents, tables, and various labouring tasks for the benefit of the charity tournament.
- Proceeds of the nonprofit tournament provide vital funding to a range of programmes serving children and families in the Southern New England area.

**Bristol Good Neighbours****(Winter of 2013 & 2014)****Food Pantry and Soup Kitchen**

- Volunteer for local soup kitchen during winter holidays while home from University.
- Mainly serving food, and various labouring tasks, such as prepare tables, cleaning dishes, and providing hygienic products to those in need.

**References: Available upon request.**