

Paul K. Sweeney

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EDUCATION

Certificate in Aviation Leasing & Finance

September 2016 - Present

The Law Society, IE

- Aviation industry, Aircraft leasing, Aviation financing, Key technical issues, Regulatory environment, Taxation and aviation, Insurance and aviation.

Postgraduate Diploma in Law – Merit, Upper Division – 3rd in Class

Class of 2016

Dublin Institute of Technology, IE

- Legal Skills, Company Law, EU Law, Tort Law, Equity Law and Constitutional Law.

MOOC in Data Protection, The Law Society, IE, May - July 2016

Home Arrears Mortgage Scheme Training Day, Legal Aid Board, IE, April 2016

Bachelor of Commerce (Honours) – 2nd Class Honours

Class of 2015

University College Dublin, IE

- Modules focusing on General Management, Organisational Behaviour, Economics, Analytics & Information Management, Accounting, Finance and Marketing.

Leaving Certificate – 480 points

Class of 2006

Rockwell College, Tipperary, IE

- Economics, Geography, English, French, Mathematics, Physics, Irish, Link Modules.

EMPLOYMENT

Corcoran & Company Solicitors

May 2016 - Present

General Practice with a focus on Conveyancing, Probate, Civil Litigation & Family Law.

- **Legal Intern:** Supporting all aspects of the practice including research, correspondence, preparation of documents and general administration. Use of case management software.

UCD Students' Union

July 2014 – May 2016

Representative body of which every student of University College Dublin is automatically a member.

- **Marketing Executive:** Business development, revenue generation, contract negotiation, relationship management, ongoing trend research & reporting.

East Houston Holdings

August 2011 – June 2014

Hospitality group specialising in venue operations, marketing, public relations and events.

- **Project Manager: The Late Late Bar & Spirit-grocer** (Oct '13 - Jun '14): Development of a bar & restaurant in New York City. Research, regulatory & legal compliance, operations planning, supplier negotiation and relationship management.
- **Dublin Area Manager: The Signature Group** (Aug '11 - Sep '13): Organisation, staff recruitment & training, strategic planning, campaign execution, PR & communication. At the time Signature Group was the youth market leader in Dublin, running in excess of twenty events & campaigns per week.

UCD Students' Union

June 2008 - July 2010

Representative body of which every student of University College Dublin is automatically a member.

- **Events Manager:** Production, technical planning and artist logistics for over 300 events per year including careers talks, comedy, fashion, live music, excursions and large scale outdoor concerts.

ACHIEVEMENTS

Appointed Staff-Student Consultative Forum member at Quinn School of Business

Elected class representative – Bachelor of Commerce, UCD

Committee member - UCD Business & Law Society, UCD Commerce & Economics Society

Guinness World Record – Longest continuous ride in a Ferris wheel

3rd in class based on overall results – Postgraduate Diploma in Law, DIT

SKILLS

- *Dynamic Worker:* Ability to work cohesively as part of a team whilst remaining an effective self-starter when required.
- *Communication:* Diligent written correspondence and verbal communication skills perfected in a working environment.
- *Time-Management:* Experience in strategic planning and project management which lends to excellent management of workload whilst working to deadlines in any role.
- *Technology:* Experience using legal databases Justis and Westlaw, case management software eXpd8. Proficient user of Microsoft Office, Adobe Illustrator and Acrobat.

INTERESTS

- *Sport* – Member of Killeen Golf Club and Lansdowne Lawn Tennis Club. Keen interest in Rugby and attend Ireland games regularly.
- *Current Affairs* – Strong interest in keeping up to date with political and commercial developments affecting business in Ireland and beyond.
- *Travel / Adventure* – Enjoy journeys around Ireland and abroad during my spare time.

REFERENCES:

Academic & professional references available on request.