**Philip Gleeson - Curriculum Vitae**

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**Summary**

Hard working and driven with a focused mind on my career. Have developed a large level of experience in debt collection, litigation, probate, family, conveyancing and criminal law.

**Education**

**University of Limerick Bachelor of Laws (Law Plus) 2012-2016**

* Currently a fourth year student
* 2.82 Q.C.A. (Anticipating a rise to above 3.0 this semester)
* Studied EU Law, Family Law, Company Law, Law of Evidence, Criminal Law, Equity and Trusts, Land Law, Contract Law, Constitutional Law, Tort Law, Criminal Law, Criminal Procedure, Lawyering Skills and Commercial Law

**John the Baptist Community School, Hospital, Co. Limerick 2007-2012**

* **Leaving Certificate -** 445 points

**Legal Work Experience**

 **June 2014-Jan 2015** Dorothy Tynan & Co. Sols, 78 O’ Connell Street,

Limerick – Legal Intern

* Initial intense training involving basic office procedures such as filing, will storage, attendances, client & office account management, invoicing, attention to detail and clientele communication.
* **Debt Collection:** Meeting Clients to receive instructions and provide advice, sending demand letters, stamping and issuing summons, serving court documents, organisation of a large volume of files, speaking with agitated debtors, attending court dates.
* **Conveyancing:** Pre-contract queries, Land Registry and Registry of Deeds applications, folio searches, pre-contract questionnaires, drafting contracts, objections and requisitions on title, Stamping.
* **Probate:** Drafting & witnessing wills, Inland Revenue Affidavits, collection and distribution of assets, General & Enduring Power of Attorney.
* **Personal Injuries:** Initial meetings with client, obtaining reports (e.g medical, engineer), Injuries Board application, correspondence with council, negotiations.
* **Family:** Maintenance, Guardianship, custody, access, separation, barring and safety orders.
* **Other areas of experience:** Landlord/Tennant, Deed Pole, Family, Driving Disqualifications.
* Active member of University of Limerick Law Society

**Other Work Experience**

**June 2014-Present** Moore’s Spar, Hospital, Co. Limerick **–** Floor Operator

**April 2012-June 2014** Acorn Tree Care, Monard, Co. Tipperary – Groundsman/Truck Driver

**2011-2013** Masterchef, Thomand Park, Cratloe Road, Limerick – Waiter/Bartender

**2009-2012** Gerry Carroll Construction, Kilteely, Co. Limerick – General Labourer

**2008-2009** Kileenagalive Stud, Scragg, Co. Tipperary – Yard Maintenance

**Skillset:**

* **Finances-** While working in Acorn Tree Care I often would be asked by my employer to help price a job, taking into account all expenses including fuel, equipment, labour, tools etc.
* **Organisation-** In Moore’s Spar, I made several fruit and veg orders. To successfully do so one must account the rate at which the product is sold and the available space in the storeroom to avoid any unnecessary waste.
* **Working Attitude-** Gerry Carroll Construction required long hours despite my young age. A 12 hour day would be the norm with many going beyond this.
* **Communication-** My time in Masterchef heralded plenty instances of happy as well as unsettled customers. Since, my ability to reason and generally communicate with all sorts of individuals has increased drastically.

**Interests and Achievements**

* Selected for Munster ‘A’ rugby schools 2011/12
* North Munster Cup champions 2009 and 2010 with Bruff RFC
* Several underage hurling and football county accolades including minor premier county title 2010
* Soccer, running, gym
* Proficient in all Microsoft Office
* Have trained several underage teams in rugby, hurling and football.
* Organised a successful fundraiser for a friend paralysed in a tragic accident raising over €5,000 in order to purchase a state-of-the art electronic wheelchair. This included organising a team, delegating tasks, finding event participants, finding a suitable location and liaising with the family of the injured man.

**Qualifications**

* Qualified to coach under 14’s and younger in rugby, G.A.A. and soccer.
* First Aid
* Full driving licence (4 years)

**REFEREES ON REQUEST**