



REBECCA LALOR

Law Graduate (LL.B), Masters Candidate (LL.M) – FE1 Candidate

CONTACT



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EDUCATION

Masters of Law (General) LL.M.
University of Limerick
September 2017-September 2018.

Bachelor's of Law (Law Plus Economics) (2:1)
University of Limerick
September 2013-May 2017.

Leaving Certificate (485 points)
St. Josephs Rochfortbridge
September 2008-June 2013.

EXPERTISE

Legal Interning

Legal Writing and Research

Financial Reporting

Intellectual Property Law

Commercial Law

Organisation/ Leadership

PROFESSIONAL PROFILE

I am a detail-orientated, conscientious organised and incredibly driven law graduate (2:1 LL.B) from the University of Limerick. I am currently enrolled in the Master's of Law programme in the University of Limerick, I am undertaking my FE1 examinations, as well as working as a residential assistant on the UL campus. I have through my various legal and financial work experiences, as well as my legal education I believe would make me an invaluable inclusion to any firm. My immense self- motivation also allows me to achieve success in both my studies and professional life.

EMPLOYMENT HISTORY

CAMPUS LIFE SERVICES | Residential Assistant.
University of Limerick / August 2017- present.

In my current role as a residential assistant on campus at the University of Limerick I am responsible for the smooth running of my student village, as well as the health and mental wellbeing of my students in the village. The position is live-in so I exist among the students as a peer mentor constantly, and will also often get called out to incidents such as student lock-outs or noise complaints from the residents.

- I am responsible for opening and running the village office in the evenings which includes checking in students, taking payments and working with the security team.
- I organise and run on campus events, the most recent being "Taking the leap" an introductory evening for the first years which involved a presentation and Q&A;
- I work as part of a team involving another RA, an assistant manager and manager and must report any issues or concerns to them immediately, this involves positive communication and team work skills.
- The role involves diverse people and challenges and the nature of the work is varied having experience in such a role I believe has prepared me greatly for the challenges of a traineeship.

NORTHERN TRUST | Technical Analyst (TA Dealing).
Ballysimon, Limerick / June 2015-December 2015.

As a technical analyst at Northern Trust I was given an insight into a professional financial environment. This experience is highly relevant to the role of trainee as it involved daily team work, time management as well as skills like professionalism, and technical skills such as the use of Excel and regularly sending professional emails and making calls to clients across the world.

- The substance of my work was hedge funds dealing which was high pressure and involved immaculate professionalism and attention to detail.
- During my time as an analyst, I lead of team of students on a project presented to senior staff of the head office in Dublin;
- I was responsible for preparing key daily financial documents;

SKILLS

Adaptability



Managing Multiple



Public Speaking/Communication.



Technical Literacy



Interpersonal Ability



Teamwork



VOLUNTEERING

Orientation Guide
University of Limerick.

International Buddy
International Society, UL.

Law School First Year Mentor
Law Society, UL.

Big Brother, Big Sister Mentor
Foroige Youth Organisation.

Senior Prefect @ Secondary School.

TRAITS

Dedicated
Commitment to both my studies and work life.

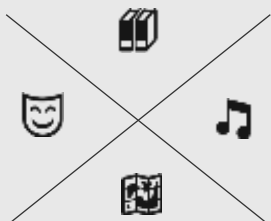
Hardworking
Constantly undertaking overtime in my current role while balancing FE1/LL.M. study.

Professional
I have been an ideal representative of every company I have worked for.

Pro-active
I never wait to be asked to resolve an issue or complete a task.

Diligent
I never fail to go the extra mile to perfect my work.

INTERESTS



EMPLOYMENT HISTORY (CONTINUED)

- As I worked as part of an open plan team, I was responsible for helping to train new recruits when I was preparing to finish my co-op placement.

NOONEY & DOWDALL | Legal Intern.

Mullingar, Co. Westmeath / June 2014-July 2014.

My time as an intern at Nooney & Dowdall taught me many transferable skills which I feel would be particularly useful in my role as a trainee. These skills include team work, as a I was directly working with both the managing partners of the firm, as well as the administrative and reception staff of the firm. The job of an intern carried with it a lot of responsibility which can be seen in the following task which I undertook while interning;

- Attending court sittings required both professionalism as well as confidentiality;
- Preparing legal documents required precision organisation and an eye for detail;
- The role also required a large amount of initiative and quick thinking which could be important in a role as a residential assistant;
- As with any legal internship, it required a great amount of hard work and the drive to complete all tasks in a time efficient manner. Time management is an essential skill for any professional position and one which I possess strongly.

A.M. MOLONEY | Legal Intern

Tullamore, Co. Offaly / June 2013- July 2013.

. My role as an intern at A.M. Moloney included the following responsibilities;

- I dealt on a daily basis with the firm's clients, handling legal documentation and taking messages for the solicitors;
- I was responsible for the opening and closing of the offices on most days, this combined with handling of petty cash shows maturity and responsibility;
- I was also responsible for written, oral and email communications of the firm;
- The most important responsibility was to represent the firm well and be a warm and inviting presence to the clients of the firm and the general public.

REFERENCES



CAMPUS LIFE SERVICES

Phillip King
Village Manager.

Contact info available upon request



NOONEY & DOWDALL

Matthew Johnston
Managing Partner.

Contact info available upon request