**Rebecca O’Brien**

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**Education**

**2017 – 2018: MSc International Law and Business, Smurfit Graduate Business School.**

* **Result:** 1st class Honours Grade (expected)

**2013** **– 2017: BCLF Law and French, University College Cork.**

* **Result:** 2nd class Honours Grade 1 (2.1)

**Core Modules:**

* Company Law (69%)
* Banking Law (71%)
* Financial Services Law (71%)
* ECHR Law (70%)
* Environmental Law (67%)
* Family Law (73%)

**2015- 2016 : Erasmus Year, Université Jean Moulin, Lyon 3.**

* **DEUF:** Diploma awarded by French University

**2007-2013: Schull Community College, Colla Road, Schull, Co.Cork**

* **Leaving Certificate:** 520 points

**2013-2017:** Awarded Marie Hamilton Academic Scholarship

**Work Experience**

**July/August 2017: BHK Solicitors, Washington Street, Cork City**

Legal Intern:

* Working alongside barristers, solicitors and other legal interns as part of a e-discovery team assigned to a commercial case.
* Constantly keeping up to date with proceedings and all aspects of the defence and prosecution.
* Applying this knowledge when evaluating materials as part of the discovery process.
* Participating in client meetings, by posing and answering questions to and for our clients and participating in evaluation and progress report meetings with members of my team.
* Operating specialised IT software to complete work effectively and efficiently in accordance with time restraints. Communicating with IT experts when faced with any technical problems.
* Guiding and helping new members joining the team with the software and important case facts.

**Summer 2011-Present, Paradise Crepe, Main Street, Schull, Co. Cork**

Managing Waitress:

* Opening and closing the restaurant daily, checking stock levels, submitting orders and communicating and cooperating with staff.
* Training in new members of staff and evaluating the performance of any trial-period employees.
* Handling any customer complaints that may arise and ensuring all customers are satisfied with all aspects of the service provided, including monitoring the TripAdvisor page, to determine whether any specific complaints or problems are recurring.
* Ensuring the restaurant is always kept clean and tidy, in compliance with health and safety regulations.
* Handling money and payments, including payment of deliveries after confirmation that delivery provided is correct and in accordance with the invoice.
* Making future marketing suggestions and suggestions regarding opening and closing hours during holiday periods.

**September 2016: Schull, Co. Cork**

French Grind Teacher:

* Preparing structured lesson-plans and setting achievable learning objectives, in line with the Leaving Certificate criteria.
* Assessing a student’s level of French and tailor-making notes to the needs of this student.
* Setting and correcting homework and examinations. Answering any relevant questions that a student or parent might have. Evaluating progress on the basis of participation and results.
* Determining what students find difficulty and alternating teaching techniques to cater for specific requirements of students. Reviewing the progress periodically.
* Creating a comfortable learning environment.

**May/June 2017: Scruffy’s, Ha’penny Bridge and Mullarkey’s Irish Bar, Benalmadena, Spain**

Waitress:

* Arranging and cleaning the terrace area in an organised fashion to enable both customers and staff to be able to make optimum use of the area.
* Taking orders and dealing with customers’ inquiries and any complaints.
* Assigning other members of staff designated work areas best suited to each individual.
* Calculating bills and handling money.
* Training new members of staff and ensuring everyone is operating in a happy, yet fast-paced and efficient working environment.

**Voluntary Work**

**Summer 2014: Gabriel Rangers Ladies Football Club, Ballydehob, Co. Cork**

Assistant Coach:

* Worked with an experience coach. Helped to arrange trainings and contact parents with details.
* Contacted members of the management in opposing teams to organise matches.
* Set up training activities and clearly explained the purpose and benefits of such activities.
* Supported the girls at games and encouraged them to work together as a team.

**2009 – 2010: Community Pool, Dunmanway, Co. Cork**

Water Safety Mentor:

* Worked with young adults training in Water Safety.
* Explained the knowledge and skills required to succeed in passing the grade.
* Explained and acted outed safety demonstrations and rescue techniques.
* Revised first aid theory and answered any questions with regard to difficulties in understanding

**Key Skills**

* **Language:** I have acquired an advanced level of written and oral French through my immersion in the French language and culture. Working in a French restaurant, with French staff furthered advanced my oral and aural French and communication skills. I have made efforts to maintain an intermediate level of oral Irish
* **Teamwork:** My teamwork skills, that I initially developed through my involvement in sports, have been further advanced through my participation in group projects at masters level. Working in groups with students of different nationalities and with different educational backgrounds allowed me to enhance my communication, teamwork and interpersonal skills.
* **Responsibility and Innovation:** Training as lifeguard, I held a position of authority and responsibility, under situations of intense pressure, allowing me to enhance my problem-solving skills and make quick, reasoned decisions in a fast-paced, high pressure environment.
* **Presentation:** I have experience delivering formal and informal presentations at an undergraduate level. My Erasmus experience afforded me the opportunity to deliver numerous presentations through French. My MSc in International Law and Business has enabled me to further develop upon my presentation skills, having presented on both legal and business topics, individually and as part of a group.

**Interests & Achievements**

**University:**

* Recipient of DEUF, a diploma awarded by my Erasmus institution, Université Jean Moulin

**Scholarship:**

* Recipient of the Marie Hamilton Academic Scholarship

**Sport:**

* Member of Gabriel Rangers L.F.C., awarded Ladies Footballer of the Year
* Member of Bunratty United Ladies Soccer Team, awarded Ladies Soccer Player of the Year
* Member of Skibbereen R.F.C.
* Beach Lifeguard awarded by Irish Water Safety

**Community:**

* Member of Bollinger Sponsored Community Amenity Project Group