Curriculum Vitae of Rebecca Slevin

*Ambitious, Resilient, Independent*

**Personal Details:**

**Name:** Rebecca Slevin

**Address:** Kilbeg, Horseleap, Moate, Co.Westmeath

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**Date of birth:** 2nd March 1997

**Education and Qualifications**

**2015 – present: Bachelor of Civil Law (Law and Society), Dublin City University**

First year modules: Constitutional Law, Torts, Advanced Torts, Criminal Law, Advanced Criminal Law, Foundations of Law and Legal Research, The Irish Legal System, Public International Law, Comparative Law

Overall grade: 2nd Class Honours Grade 1

2nd year modules: Moot Court, Company Law 1, Company Law 2, Contract Law, Advanced Contract Law, Employment Law, European Union Law, Advanced European Union Law, Law of Evidence, Family Law and Society, Health Care Law

Overall grade: 2nd Class Honours Grade 1

Final year modules: Property Law, Advanced Property Law, Jurisprudence, Genetics Law and Society, Administrative Law, Intellectual Propety Rights, Law and Body Politics, Law and Dispute Resolution, Equity

**2009 – 2015 Mercy Secondary School, Kilbeggan, Co.Westmeath**

Leaving Certificate: 460 points

Higher Level: Irish, English, History, French, Business Studies, Biology

Ordinary Level: Maths

**2002 – 2009 Scoil an Chlochair, Kilbeggan, Co.Westmeath**

**Work Experience**

Front office and reservations team at O’Shea’s Hotel, Talbot Street, Dublin 1

* Responsible for greeting all guests and handling and redirecting any guest enquiries in person or on the telephone.
* Responsible for the checking in and checking out of guests on the computer system and amending any necessary details
* Responsible for accounting for all sales transactions
* Performing security checks at regular intervals and follow all control systems.
* Maintaining and promoting a positive image of the hotel and its services to both customers and colleagues.

New Forest Estate, Higginstown, Tyrrellspass, Co. Westmeath

* Scheduled, organized, planned and set up various catering events for the business while working closely with the owner and client to ensure a successful outcome of the catered event
* Maintained and demonstrated comprehensive knowledge of food and beverage presentation standards and proper etiquette
* Performed cleaning duties to maintain apartment lodges in a clean and orderly manner, the preparation of vacant apartments
* Made beds, replenishing linens, cleaning and mopping bathrooms and vacuuming the entire apartments

The Hair Gallery, Walnut Lane, Kilbeggan, Co.Westmeath

* Ensured high levels of customer care and service
* Monitored and replenished stock levels
* Processed cash and credit card transactions

Scoil an Chlochair, Kilbeggan, Co.Westmeath. I undertook one weeks work experience as an assistant primary school teacher

Kilbeggan Library, The Square, Kilbeggan, Co.Westmeath. I undertook one weeks work experience as an assistant librarian.

**Interests:**

I dance for the Concannon Ganley Academy of irish dancing. I have competed at the Leinster Championships, All Ireland Championships and World Championships. I have danced at many functions and events including the European Celtic Irish Dance Festival in Disneyland Paris. I am an active member of DCU Dance which perform together regularly.

I am an active member of many societies in DCU: The Law Society, Free Legal Advice Centre and Dance society. I help plan and organise many events such as guest speakers, workshops fundraising and excursions.

I an passionate about travelling and experiencing different cultures and traditions. I have been to England, Spain, Belgium, The United States of America, France, Italy and Turkey.

**Achievements:**

Lenister, All Ireland and World Medals for irish dancing.

County Champions Scor na nOg

Comhdhail Muinteori na Rince Gaelacha Scrudu Grade 9

Distinction in Ballet Exam 1

European Computer Driving Licence

Food and Culinary Skills Examination

Nominated for Student of the Year in secondary school

Completed GAA Coaching Course

**Referees available upon request**