**Robyn Daly**

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# Education and Qualifications

October - **Law Society of Ireland**

December 2015Certificate in Aviation Leasing and Finance (79%)

2010 – 2014 **University College Dublin**

 Business & Law Degree

 Second Class Honours, Grade 1 (3.45 GPA)

 Awards: UCD Entrance Scholar 2010,

 UCD Society Awards: Event of the Year 2014,

 Glo-bus Business Strategy Industry Champion 2014

2008 - 2010 **The Institute of Education, Leeson Street, Dublin 2**

 Leaving Certificate total points: 540

 English A1, Spanish A1, Business A1, Irish B1,

 Economics B2, Geography B3, Maths (O) A1

2009 **Cervantes Escuela Internacional, Malaga, Spain**

2008 **Colegio Delibes, Salamanca, Spain**

2004 – 2008 **Alexandra College, Milltown, Dublin 6**

**Work Experience**

April – **Mason, Hayes & Curran, Corporate Intern - Charities Team**

June 2016 Legal research on Company Law and Charity Law matters; drafting updated

company constitutions for charities; ensuring compliance with regulatory matters; attending client meetings; attending the Circuit Court; updating a regulatory compliance manual for hospitals which was issued to several clients

January - **Eversheds, Litigation Intern**

December 2015 Seconded to the Residential Tenancies Board where my role involved:

managing a case load of several hundred cases; responding to queries from

various stakeholders; conducting file reviews; preparing files for High Court and Circuit Court proceedings; issuing instructions to Counsel; negotiating

settlements; resolving Landlord and Tenant disputes

2008 – 2014 **Cogan-Daly & Co. Solicitors, Legal Executive**

 Reception duties; administrative work; filing; legal research;

 preparing briefs; attending Court; issuing and filing

 documents in the Central Office; attending the Mahon Tribunal

January 2014 **Pádraig O’Donovan & Company Solicitors**

 Attending Criminal Law proceedings

**Skills**

* Legal research and writing
* Client services and relationship management
* IT expertise, Accenture Student Skills Programme certified
* Planning and organisational skills, time management, ability to prioritise
* Strong attention to detail and analytical abilities
* Commercial awareness and financial literacy
* Dispute resolution and conflict management
* Negotiation and persuasion

# Interests and Other Experience

* Literacy Mentor and Group Leader for the SUAS Learn to Read the World Project, October – December 2013
* Public Interest Law Alliance p*ro bono* project tasked with researching comparative legislative frameworks for The Human Rights and Older Persons Working Group, which was set up to review the basis for community care in Ireland
* Fundraising Ireland *pro bono* research task which involved researching comparative international fundraising law and all national laws applicable to professional fundraisers as well as compiling a report on the findings for the partner
* Backstage Manager for the UCD Fashion Show 2014 which raised over €5,000 for the Jack Kavanagh Trust
* UCD Student Legal Convention 2014 Committee, responsible for Media & Communications for the event, awarded Event of the Year at the UCD Society Awards 2014
* Travel: lived and studied in Salamanca and Malaga, self-funded inter-railing through Europe and visits to the United States and Thailand
* Clothing stall manager at various markets in Dublin such as Ha’Penny Flea Market and Dublin Flea
* Tag Rugby, Pilates, Bikram Yoga

## References

## Patricia Dillon SC Kathryn Ward

## Work Experience Assistant Director of the Private Residential Tenancies Board

## 087 781 9991

pdillonsc@gmail.com Kathryn.Ward@prtb.ie

Further references available upon request