Ronan Shaughnessy

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Profile: A hardworking, flexible and enthusiastic Law Graduate who works well on his own initiative and as part of a team. A skilled communicator with exceptional interpersonal and organisational skills.

Career History

June 2018 - Present

Airbnb, Dublin.

Legal Assistant

- Provide general legal guidance for Customer Experience, Trust and Safety and other internal teams.
- Provide assistance on legal matters related to a wide range of legal areas including corporate, consumer rights, e-commerce, privacy, dispute mediation and litigation.
- Work as a member of Airbnb's Global Legal Team, participating on team projects and supporting Airbnb's team all over the world.

January 2016 – February 2018

Tara Godfrey Solicitors, Ennis.

Paralegal

- Conducted comprehensive legal research.
- Prepared case summaries, reports, and bundles for court.
- Drafted letters to clients, counsel, and external organisations.
- Attended meetings and prepare attendance notes accordingly.
- Carried out general administrative work as required.

February 2015 – December 2015

Holmes O'Malley Sexton Solicitors, Limerick.

Legal Assistant

- Provided legal support for three lawyers from the Commercial Litigation team.
- Drafted legal documents, including letters, memos, Affidavits etc.
- Liaised with clients in relation to case updates and progression.
- Conducted legal research.
- Prepared briefs for counsel.
- Attended meetings and negotiations with opposing parties.

September 2014 – February 2015

Eversheds Sutherland, Dublin.

Commercial Litigation Intern

- Worked as part of a team dealing with high-volume debt recovery cases.
- Drafted and issued legal documents.
- Updated and managed our case management system.
- Prepared for and attended court hearings.

September 2011 – July 2014

Target Escuela de Inglés, Argentina.

English Teacher

- Delivered English lessons to a number of classes of varying proficiencies.
- Devised lesson plans using effective teaching materials.
- Produced worksheets and games to cultivate a stimulating learning environment.
- Assumed responsibility for the supervision of students in out-of-class settings.

June 2011 – September 2011

Federal District Court, Central District of California.

Judicial Extern

- Externed for Judge Philip Gutierrez on the U.S. District Court for the Central District of California.
- Performed extensive legal research and drafted memoranda pertaining to a wide variety of litigation matters.
- Reviewed Complaints for jurisdictional and procedural defects and issued Orders to Show Cause accordingly.
- Observed proceedings in the Federal Courts.

Educational History

2007 - 2011

University of Limerick.

LL.B (Law & European Studies) (2.1)

2001 -2007

Meánscoil na mBráithre, Inis Díomáin.

Leaving Certificate (510 points)

Key Skills & Achievements

IT: Proficient in Microsoft Office. Proficient in using the internet for legal research.

Communication Skills: Excellent verbal and written communication skills.

Languages: Excellent spoken and written Spanish.

Awards: Awarded a scholarship by the University of Limerick and the Irish American Bar Association Los Angeles to work as a Judicial Extern in the Federal District Court, Los Angeles, California.

Hobbies & Interests

Running: I usually go for a run four times a week. I completed the Limerick Half Marathon in May 2017.

Reading: I love reading. In particular, I enjoy reading books about politics and current affairs.

Travel: I am passionate about travelling and enjoy exploring new countries and cultures. I have travelled extensively throughout Europe, North America and South America.

Referees

Tara Godfrey

Pat McInerney

Tara Godfrey Solicitors, Ennis.

Holmes O'Malley Sexton Solicitors, Limerick.

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