

Rosaleen Dillon

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02/06/94

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Experience

The European Commission / Blue Book Trainee

Due Dates: Oct 2018 - March 2019

- Due to start the Blue Book Traineeship in the Taxation and Customs Union DG in the European Commission in Brussels.
- I will be assisting in the examination of complaints against the Member States of the EU, providing legal analysis of national legislation in the field of direct taxation, as well as monitoring the transposition of directives into national law.
- Assisting in the preparation of observations for preliminary ruling procedures in the European Court of Justice and replies to petitions and Parliamentary questions.

Arthur Cox / PDMU Paralegal

April 2018 - Present, Dublin

- Tagging the relevancy of documents through the use of e-discovery software (ClearWell, Relativity)
- Loan Portfolio Management: Conducting due diligence reports on mortgage charges by reviewing Land Registry & Registry of Deeds folios & submitting Law Search requests to check for title
- Seconded to a client's office for a project relating to Data Protection & compliance to the GDPR.

Maples & Calder / Tax Intern

June 2017, Dublin

- Conducting research and analysing published reports
- Presentation on s110 companies
- Research on complex tax structuring models in Ireland and double taxation treaties, as well as writing articles to circulate across the firm on the internal database.

Ernst & Young / Immigration Law Paralegal

February 2017 - June 2017, Madrid

- Maintaining an up-to-date understanding of business immigration law in light of constant changes in different jurisdictions worldwide, through research, meetings with government officials & embassies.
- Maintaining databases, to report internally and to clients
- Completing all necessary billing and file closure documentation
- Successfully managed 22 clients and their families through their immigration needs in police stations, embassies & State agencies
- Assisting with Visa applications, work & residence permits, extensions, short-term business traveller deployment options

Lupicinio Abogados / Research Assistant

October 2016 - December 2016, Madrid

- Personally asked to work with my intellectual property professor Renato Landeira in his firm alongside my Masters.
- Drafting daily reports & completing research projects relevant to his book: "The Virtual Human" (El yo virtual y anológico)
- Managing and organising files relating to my team's project
- Translating and proofreading French and Spanish commercial contracts and advising on possible changes to the wording.

The European Ombudsman / Intern

February 2015, Strasbourg, France

- Conducting research, attending plenary sessions & drafting reports for the cabinet to react to EU decisions more efficiently
- Scrutinising all mailbox complaints and responding to those not within the EU Ombudsman's mandate.

Glanbia / HR intern

May 2016 - August 2016

- Involved in the recruitment process - phone screening, attending interviews, reviewing CVs, checking references, managing the interview panel and liaising with hiring managers
- Data inputting, drafting & reviewing contracts of employment
- Payroll monitoring, reviewing job descriptions, ensuring job postings were live and up to date, updating spreadsheets & file audits, posting contracts to candidates
- Managing my team's calendar

Education

The Law Society of Ireland / Completion of all 8 FE1 Examinations

September 2017 - March 2018

ISDE Law & Economics School / LLM

October 2016 - June 2017, Madrid & New York

First Class Honours (90%)

- **ISDE, Madrid:** Commercial law, Company law, International Tax law, Employment law, Public International Law, Resolution of Disputes; Litigation & ADRs, International Family Law, International Trade Law, Competition Law, Conflict of Laws
- **Columbia Law School, New York:** US Corporate law, ADR, Mediation, Arbitration, M&A

Trinity College Dublin / Bachelor of Laws

2012 - 2016, Dublin

Second Class Honours: Grade 1 (65%)

- Tort Law, Contract Law, Irish Legal Studies, Legislation & Regulation, Company Law, Equity, Land Law, Employment Law, Evidence, Legal Skills, Criminal Law, Constitutional Law, Mooting, Private Law Remedies, EU Law, Administrative Law, International Trade Law, Medical Law & Ethics

Université de Strasbourg / Erasmus

Sep 2014 - June 2015, France

- History of Political thought, Jurisprudence, UK Public Law, French Legal System, Macroeconomics, Corporate Governance

Andrews College / Leaving Certificate

Class of 2012, Dublin

545 Points

- French, Spanish, English Literature, Advanced Mathematics, History, Biology, Classical Studies & Business Studies

Languages

Mother tongue: English & Spanish

Fluent: French

Extra-curricular Activities

Enactus Society TCD / Committee Member

September 2016 - April 2017

- Part of the Change 4 Change committee, where we gathered funding from businesses to help homeless individuals in Ireland get back on their feet through communicative support, career success workshops & financial support.

The Eagle - TCD / Legal Contributor

September 2016 - April 2017

- Published: "How the new EU Regulation affects students working Part-Time" in Trinity's Legal Gazette.

Dublin Simon Community / Charity Shop Volunteer

July 2015 - September 2015

- Volunteered 20 hours a week in their charity shop by sorting out bags with donations & insuring no harmful items were contained
- Helping service users with appropriate clothing

The Rosetta Foundation / Translator

June 2015 - Present

- Translating & Proofreading a variety of documents on a casual basis, with the aim of making information available to individuals around the world irrespective of their social status, linguistic or cultural background, and geographical location.

Awards

Leaving Certificate:

- Moscardi French Language Award 2012
- Spanish Language Award 2012
- Excellency in Modern Languages Award 2012

Other:

- Duke of Edinburgh Award 2011