

## Rosha Canavan

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Highly effective legal graduate with 5 years' experience in a variety of research and regulatory roles. FE1 candidate with a strong interest in public sector work and over two years' experience in statutory regulation. Seeking an opportunity to further advance my legal training in a fast paced legal environment.

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### Core Competencies

- Case Management
- Legal and social science research
- Report writing
- Communication and relationship management

### Experience

**CORU (Legal Department)** Case Officer April 2017 – Current

- Conducted fitness to practise investigations into complaints against health and social care professionals. This included legal research in the area complained of, drafting correspondence, instructing experts and taking statements from witnesses.
- Worked closely with CORU's legal counsel to develop case strategy and collate evidence.
- Managed cases and analysed large volumes of evidence as part of the statutory investigative process.
- Prepared written reports and formally presented information clearly and succinctly to CORU Council and Committees.
- Strong understanding of administrative law developed by managing Fitness to Practise cases and completing a diploma in Professional Regulation in UCD Law School.
- Prepared child protections notifications in compliance with Children First Act 2015.
- Collated information for inclusion in responses to FOI/ subject access requests.
- Performed various duties as the data protection champion in the legal department including completing data protection impact assessments, data inventories and implementing GDPR compliant processes.

**Donaldson Legal Consulting (Bangor, NI)** Legal Assistant January - March 2017

- Provided bespoke support with the drafting, reviewing, negotiation and execution of legal and trading documents to a number of investment banks with the review and negotiation of EMIR compliant derivative trading agreements.

**Centre for Effective Services ("CES")** Graduate Intern Sept 2015 - Sept 2016

CES is a "Think and Do" tank for children and family policy.

- Worked on five team based projects across the Dublin and Belfast offices.
- Worked with a wide range of public service, civil service and third sector bodies providing research, evaluation, and technical support.
- Undertook a diverse range of activities including logic modelling sessions, desk based evaluation, documentary analysis, focus group facilitation, report writing and project implementation support.
- Researched family law proceedings in NI and the interactions of state services providing supports to families. Produced a briefing paper.

**Children’s Law Centre (NI)** Volunteer May - Sept 2016

- Led a political scoping and monitoring project to inform CLC’s advocacy activity following the May 2016 NI Assembly election.
- Analysed key issues highlighted in the NGO (NI) Report to the UNCRC Committee on the Rights of the Child and mapped these onto current policy developments. Reported findings to senior staff.
- Attended advocacy meetings with MLAs and Ministers.

**Regulation and Quality Improvement Authority (“RQIA”)** Intern Sept 2014 – August 2015

RQIA is the statutory health and social care services Regulator in NI.

- Conducted an audit of inspection processes against ISO 17020 for ‘Bodies Performing Inspection.’ Devised and implemented an improvement action plan.
- I provided project support to the senior inspector regarding RQIA’s role as a UK National Preventative Mechanism (NPM) under OPCAT. Collated responses with other NPM bodies across the UK in preparation for the publication of the UK NPM annual report.
- Provided research support to the Senior Inspector to assist in developing risk based inspection planning, and updating the inspection methodology manual.

**The Washington Ireland Program (“WIP”)** Class Member March - August 2013

WIP is an intensive six-month leadership programme of personal and professional development.

- Completed a comprehensive leadership development curriculum.
- Produced a policy paper on minority representation in politics. I engaged with a diverse range of speakers including White House speechwriters and campaign management experts. I partook in weekly debates and completed community service projects.

**Law Library of Congress, Washington DC** Legal Research Intern July - August 2013

- Drafted responses to information requests from members of Congress and private readers which related to UK and Irish law.
- Contributed articles for the Global Legal Monitor and presented a briefing paper at the Library of Congress Speaker Series.

**Intern to DARD Minister O’Neill, Northern Ireland Assembly** June-Sept 2012

- Accompanied the Minister on public engagements and policy discussions, developing professionalism and an understanding of the workings of government.

## **Education /Training**

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**Professional Diploma in Professional Regulation I:** University College Dublin, 2018

**Law and Political Science (LL.B. (Political Science)) II:** Trinity College Dublin, 2009-2013

**Regulatory Investigator Certificate** Chartered Institute of Arbitrators, 2017

**Diploma in Drama and Communication: Speech and Drama Teaching (ALCM (TD))** London College of Music, 2009

**Diploma in Speech and Drama (DipLCM)** London College of Music, 2008

Four A’s at A Level, St Patrick’s Academy Dungannon, 2002-2009 (History, English, Politics and ICT)

## Key Skills

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### Organisational skills and competences

Successfully delivered results across five team based projects within CES, demonstrating the ability to manage and progress multiple projects and work activities simultaneously.

- Under the GOAL Project, provided technical support to NI government departments in mutually agreed signature projects, for example assisting CES Associates in a leadership programme feasibility study for Grade 3 (G3) senior civil servants. This included interview support with the G3 cohort, analysis of interview data, logic modelling sessions to define a theory of change, and coordinating with The Executive Office to organise G3 leadership event.

### Analytical Skill

Demonstrated sound judgement and an analytical skill through evaluation experiences.

- Worked as part of a team of three, completed an evaluation of OFMDFM's United Youth Programme which was used to inform DfE commissioning of youth services. The tight 10-week timeframe for completion necessitated fast, accurate work. Displayed analytical skills and attention to detail by reviewing over 650 documents, and analysing financial data to assist the senior evaluator in conducting a 'value for money' analysis.
- Organised and co-facilitated focus groups with the pilots and analysed feedback for inclusion in the report. Displayed the ability to get up to speed with complex areas of work quickly.

### Teamwork skills

Extensive experience working as part of a team to deliver quality outputs on time and within budget.

- Worked in a team of eight to produce a report on childhood adversity.
- Worked with a multidisciplinary practice advisory group to provide constructive feedback on early drafts, listening to feedback and incorporating changes. Successful result achieved by using a collaborative approach, clear communication and delegation of tasks.

### Technical skills and competences in research

Demonstrated ability to analyse and make appropriate use of relevant research.

- Demonstrated ability to support policy makers in the children's and public sector reform sectors, and experience in primary research and evaluation.
- Track record of well received research outputs including reports, presentations and briefing papers on a wide range of topics spanning the use of problem solving courts in family justice, public service reform, early intervention, leadership in the public service. Research was tailored to suit specific audience needs and to effectively communicate information.

### Communication skills

- Exhibited effective communication skills in oral and written presentation of fitness to practise cases.
- Obtained professional communications in drama and communication.

### IT skills

- Competent user of Evolve Case Management Software and MS Office packages.