**Sarah O’ Connor**

2 Farrenboley Park, Windy Arbour, Dublin 14.

0862068273 | sarahlouiseoc@gmail.com | linkedin.com/in/sarahoconnor12

**EDUCATION**

**University College Dublin** Bachelor of Civil Law (BCL) 2015- Present

* Relevant Modules: Company Law, Property Law, Insolvency Law, Banking Law, European Union Law, French, and Advocacy and Mooting.
* Current GPA: 2:1.
* Expected Grade: 2:1.

**University of Miami, Florida** Exchange Programme January2018-May2018

* Grade: 86%.
* Relevant Modules: Alternative Dispute Resolution and Professional Responsibility.

**St. Mary’s Secondary School, Nenagh** Leaving Certificate 2009-2015

* 525/625 CAO points.
* Peer Mentor for a group of incoming first year students. Assisting with transitional issues.
* Senior Prefect.
* Debating Team.

**RELEVANT LEGAL EXPERIENCE**

**UCD Student Legal Service** Voluntary Legal Advisor September18-Present

* Attended legal training sessions in land law, consumer law, employment law and clinical skills.
* Legal knowledge being put to practical use, help out fellow students and further develop client skills.
* Advise clients on the law and legal issues pertaining to their case.
* Review contracts, draft documents and letters tailored to client’s individual needs.

**McCann FitzGerald** Quarter Finalist September16-November16

* Negotiation competition.
* Involved multiple rounds going head to head with other teams of students negotiating either a business transaction, the resolution of a dispute or the settlement of a divorce.
* Researching relevant areas of law before planning complex legal arguments.

**Additional Experience**

**Bottle Tower, Churchtown** Waitress June 2018- Present

**Abbey Court Hotel, Nenagh** Waitress/Bar Tender July 2015- December 2017

* Responsible for overseeing and training new staff.

**Lyons of Nenagh, Tipperary.** Receptionist August 2014- July 2015

* Created a new system for filing and updating the status of customer car services.
* Maintained commercial awareness in the area in order to give solid advice and suggestions to customers.

**SKILLS PROFILE**

**Leadership**

* Captain of camogie team.
* Senior Prefect.
* Class Representative.

**Negotiation**

* Awarded 2nd place in Alternative Dispute Resolution exam.
* Quarter-finalist in Negotiation competition.

**Teamwork**

* Law and B&L Day Committee.

**Communication**

* Dealing with customers and liaising with managers and other members of staff.
* Class Representative.

**Commercial Awareness**

* Provided clients with solid advice and suggestions in relation to car services and group hotel package deals.

**Effective Time Management**

* Working three days each weekend whilst studying full-time.

**Accuracy**

* Maintaining and updating books of records in Lyons.

**VOLUNTEERING EXPERIENCE**

**UCD Student Legal Service** Committee Member 2016-2017

* Two years running on selected ‘Law and B&L’ Day Committee.
* In 2016, raised just under €10,000 for Temple Street Hospital.
* Selected as Public Relations Officer for 2017 event in aid of St. Vincent de Paul.
* Actively contacted businesses seeking sponsorship, advertised on social media and within UCD, bucket collecting and refereed in the tag rugby tournament.
* Assisted in organising fundraisers for local GAA club such as annual 10k fun run.

**EXTRA-CURRICULAR ACTIVITIES**

**UCD Students’ Union** Class Representative September 2016-May 2017

* Voted Class Representative by classmates.
* Voicing the opinions of class at meetings.
* Acting as a liaison between staff and students.
* Assisting in formulating Students’ Union policies.

**Sports**

* Committed member of local GAA club, Nenagh Eire Og.
* Captained team at Under 16 level to winning the County Championship.
* Captain of Junior Camogie Team in Secondary School.
* Represent UCD on the netball team.
* All lifesaving grades completed.

**REFERENCES AVAILABLE UPON REQUEST**