**Sarah Flanagan, BCL**

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# At present, I have elected to sit The Final Examination – First Part (FE-1) to the Law Society of Ireland. I will be sitting four exams this coming March 2019: the Law of Torts, Constitutional Law, European Union Law and Criminal Law. During October 2019 I expect to sit my next four examinations: Contract Law, Company Law, Property Law and the Law Equity and Trusts. I expect to have completed and passed all FE-1’s by October 2019.

# EMPLOYMENT HISTORY

## Cheesemonger Fallon & Byrne, Exchequer Street, Dublin 2 Oct 2018-Present

## Over the counter assistant, providing advice and assistance to customers about the range of cheeses available.

## I have a duty to act with the best of my ability day-in and day-out; ensuring the customer has received the best service possible. This includes assisting a great deal of international customers and having the opportunity to use my French and German languages.

## It is of the utmost importance that I at all times represent that brand and ethos of Fallon & Byrne.

## I ensure at all times that myself and my colleagues are client focused, friendly and inclusive. Everything that we do is geared towards customer satisfaction and ongoing excellent customer service.

## I have also learned the importance of constantly up-skilling, gaining more expertise and perhaps the most pertinent - working as a team.

## Initially I was hired as Christmas Staff. However due to my ongoing contribution to the role I have been asked to stay on as a valued member of the team.

## The transferable skills from this role that I would be able to bring with me to Arthur Cox would be my strong customer engagement, team building skills, and the ability to represent the brand and ethos of the firm.

## Senior Bar Person Against the Grain, Galway Bay Brewery Sept 2017 –Sept 2018

* I was promoted to senior bar person in Galway Bay Breweries flagship Dublin bar. I had worked part time with the company for one year prior to this in one of their lesser-known bars in Rathgar Village – The 108.
* From this position I was given more responsibility in regards to counting cash, closing up and becoming a ‘key-holder’.
* I facilitated bookings for large groups of people, events, private booking. I would always ensure everything was done with precision and in line with the customers’ wants and needs.
* Customer interaction played a significant role, I constantly ensured I upheld a friendly, approachable and professional demeanor with customers at all times.
* My duties also included running the pub quiz, on the first Monday of every Month.

## Relevant Voluntary Legal Work

## I volunteered at FLAC during my penultimate and final year of college and continue to volunteer at present.

* As a volunteer it is my job to meet with people at the clinics, to listen to their issues, provide them with first hand legal advice and informing them as to how to they could gain access to justice.
* I have also been involved as a volunteer assistant to a volunteer advisor. This involves doing on-site research for the barrister I was assisting, taking additional notes and just generally assisting them in whatever way I could possible, all with the interests of the client in mind.

## I assist a recently qualified barrister [Conor Duff, B.L] in many aspects of his research relating to his work. I have assisted in sourcing precedents to be included in journal articles, or on relevant cases and at times attend court with him to gain a first hand experience of civil litigation in Ireland.

## During a transition year programme run by the Court Services – I shadowed a barrister [Ronan Killeen, B.L] in court and assisted him with briefings and attending court. I maintained contact with him after the programme and would continue to assist in relevant circumstances where I could.

## I was also a member of the Student Legal Service (SLS) Society in UCD. As a member of this I received training from solicitors in practise and indeed UCD staff and academics. From this we visited court regularly and also received talks from prominent judges, barristers and other legal professionals.

#  KEY ACHIEVEMENTS AND INTERESTS

* Completed the course and examination for French CEFR B1 at the UCD Applied Language Centre.
* Completed the course and examination for French CEFR B1/B2 at the UCD Applied Language Centre.
* Complete the course and examination for German CEFR A1.1 at the UCD Applied Language Centre.
* Successful completion of ECDL (European Computer Driving Licence) in 2011.
* Class representative for my year group in 2016/2017, UCD Sutherland School of Law
* Student Representative for UCDSU sitting on the Academic Council 2016/2017
* Awarded Certificates of Excellence during the Final Year School Assembly in the subjects of English and Business.
* Captain and Co-Captain of the Minor B’s and Junior B’s Hockey Teams in School.
* Gaisce: The president’s award, bronze Medal.
* Holder of a full, clean, Irish Driving Licence
* Have completed various cooking courses both at Ballymaloe, Middleton, Co Cork and Cooks Academy, Dublin.