**Sarah Greene**

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**EDUCATION**

**Trinity College Dublin 2015 – 2019** **(expected)**

* Senior Sophister (4th Year) Bachelor of Languages student (French &Spanish) – Expected **(II.I)**
* 3rd year Erasmus in the University of Salamanca, all modules taught and assessed through Spanish – achieved a **II.I**
* Elected as Second Year Student Union Class Representative and Peer Mentor to incoming students.

**EMPLOYMENT**

**Ida Lewis Yacht Club Newport, RI, USA**

*Senior Sailing Instructor*  Summer 2017 & 2018

* Dynamic people manager, leading a team of **3** sailing instructors responsible for coaching **40** trainees at once
* Ability to communicate and influence at all levels, including trainees, instructors, management and parents
* Team player with proven ability to encourage personal development and motivate the team to exceed targets and expectations in the delivery of training to children and adults as evidenced by racing results and staff, trainee and parent feedback

**Trinity Development and Alumni Dublin**

*Student Campaigner* January 2018 – June 2018

* One of **75** student callers fundraising on behalf of the college for scientific research, scholarships and access programs
* Charismatic communicator and developer of relationships with team-mates delivering a high standard of work - The alumni appeal raised **€10,000** last year. I was commended for achieving the overall highest number of donations.

**Baggot Street Medical Dublin**

*Medical Secretary*November 2016 –June 2018

* One of **4** staff members, charged with responsibility of the front desk, throughout the initial start-up stage of the GP practice
* Ability to communicate easily with patients demonstrating my empathetic nature and adaptability.
* Created online promotions and advertisements and enhanced the practice’s online marketing strategies.

**Royal Irish Yacht Club Dublin**

*Head Sailing Instructor* June 2012-August 2016

* 2012-2015 Sailing Instructor in charge of Beginner Sailing, Safety Officer for Regattas and managed Social Media.
* Summer 2016 promoted to Head Sailing Instructor. Responsible for **85+** children, lead a team of **15** instructors, in charge of disciplinary procedures, safety protocols, overnight trips and hiring extra instructors when needed.
* A team player, team leader and manager, demonstrating level-headedness in high stress situations and focused on delegation, inclusivity and prioritising children’s fun and safety.

**UNIVERSITY SOCIETIES**

**Dublin University Sailing Club**

*Head of Sponsorship* and *Alumni Officer*

* Responsible for pitching sponsorship proposals to businesses, creating contracts and ensuring each party agrees, I have obtained **4 cash** sponsors and **7 in-kind sponsors** to date.
* Liaise with Alumni network by planning events, composing Club Report and organising a regatta and dinner for **100+** Alumni.
* Active club member since 2015 – previously raced on the Women’s Team, at Inter-varsities, and regional events.
* In my roles, I focused on being an engaging communicator, dedicated networker and successful negotiator.

**Dublin University French Society**

* 1 of **4** members of the French Debating Team in Second and Third Year.
* Researched and wrote speeches on socio-political issues as well as taking part in comedic debates.

**ACHIEVEMENTS & SKILLS SUMMARY**

* Won **best speaker** on French Debating Team 2016-17
* **Represented Ireland** as a member of DUSC for British University Women’s National Sailing Championships.
* Keen interest in **Social Enterprise and Social Impact**: Volunteer disabled sailing instructor for **4** years, member of TCD Plastic Free aiming to eradicate single use plastics from campus and organised TCD’s International Women’s Week 2018.
* **Time management and task prioritisation** demonstrated by balancing academics and extra-curricular activities
* **Event planning and problem solving** demonstrated through organisation and management of University related events.