

**NAME****SEAN KEEGAN****PROFILE**

I am a recent BCL graduate from Dublin City University having obtained a 2.1 overall grade and a GPA of 3.49. Having attained first time passes in seven FE1 exams to date, I sat my final exam in Autumn 2022, which I am currently awaiting the result of. I currently work as a Corporate Paralegal with Signant Heath Global Solutions Limited since May as part of the Legal, Risk and Compliance team in the firms Dublin Office, reporting directly to its Philadelphia headquarters. I have previously completed an internship with LK Shields Solicitors for eight months working as a paralegal with the Litigation and Dispute Resolution Department.

**EDUCATION**

2021 - 2022

FE1 examinations:

- Law of Torts
- Constitutional Law
- Property Law
- Equity & Trusts
- Company Law
- Contract Law
- Criminal Law

2017 - 2021

**DUBLIN CITY UNIVERSITY**

Bachelor of Civil Law, Law and Society

Grades: GPA of 3.49/Overall Average of 67 - (Equivalent to Upper Second-Class Honours)

Core Modules:

- The Irish Legal System
- Law of Torts
- Criminal Law
- Property Law
- Contract Law
- Company Law
- Employment Law
- Constitutional Law
- Public International Law
- Foundations of Law and Legal Research
- Critical Approaches to Law
- Moot Court
- European Union Law
- Equity
- Family, Law and Society
- International Human Rights Law
- Healthcare Law and Society
- Administrative Law
- Genetics, Law and Society
- Law of Evidence
- Law and Body Politics
- Trusts Law
- Jurisprudence

2012 - 2017

BALLINAMORE COMMUNITY SCHOOL

Co. Leitrim

## **CAREER HISTORY**

**May 2022 – Present**

### **SIGNANT HEALTH GLOBAL SOLUTIONS LIMITED**

#### **Corporate Paralegal**

- Working currently in a software company which specialises in the pharmaceuticals industry. I am part of the Legal, Risk and Compliance team in the firm's Dublin office, reporting directly to Legal & Enterprise Affairs team.
- Main responsibility is commercial contract review, predominantly Non-Disclosure Agreements and Master Service Agreements. I draft NDA's and am responsible for the first and final review all the way up to execution of each NDA. This involves reviewing client templates and ensuring Signant Health is effectively protected by the Agreement and can enter discussions with the client about our products. This requires redlining and amending any provisions deemed not applicable or altering provisions to align better with our template.
- Following execution of a NDA should the client wish to enter into an agreement for services, I am also responsible for the first and any subsequent reviews of MSA's. These require greater analysis as the terms are generally more contentious. They also cover larger issues such as payment structures, Intellectual Property provisions, Indemnification, and Limitation of Liability. Since this is our main type of contract with clients it covers all issues which may arise during the supply of Services to the client.
- Most recently, I have lead client calls towards the latter end of the MSA negotiation where the outstanding issues require direct contact about the issues. This involves communicating directly with the client and listening to their concerns, and then explaining Signant's standpoint from a legal perspective. This will then result usually in a form of compromise and agreement.
- I also draft amendments to any existing contracts with clients which may detail a legal entity name change, changes in the scope of services, a term change to the contract or the addition of newer provisions such as updated Data Protection legislation.
- I regularly assist in the drafting of Work Orders and Change Orders.
- Signant is based in the USA, and many of our clients are from all around the globe. I have therefore reviewed contracts with varied jurisdictional venues, ranging from Delaware, Philadelphia, New York, California, England and Wales.

**September 2019 – April 2020**

### **LK SHIELDS SOLICITORS**

#### **Paralegal**

- Worked predominantly in Litigation and Dispute Resolution Department and had exposure to Banking, Corporate & Commercial, Commercial Property and Insolvency & Corporate Restructuring Departments.
- Duties included assisting solicitors and partners in preparing documents for court and preparing briefs for counsel.
- Assisted in the drafting of legal documents.
- Carried out research tasks predominantly in the Employment Law field prior to the pandemic.
- Assisted in large marketing project for a partner which involved reviewing companies' financial statements and presenting this in a document in front of two partners for the firm to review potential clients.
- Filed documents in the Central Office, Land Registry and District/Circuit Court daily.
- Retained and managed documents for solicitors and ensured they were easily obtained when requested.

**August 2015 – August 2016**

### **SUPERVALU BALLINAMORE**

#### **Shop Floor Assistant**

- Gained experience in communicating with customers effectively through this part-time job during school which had to be balanced accordingly with school studies as well as sporting commitments.

## **SKILLS & COMPETENCIES**

### **IT Skills**

- Proficient in use of Microsoft Office – Excel, PowerPoint, Word.
- Experience working with Excel with large amounts of data for a marketing project during legal internship.
- Research skills developed over the course of my BCL degree through researching for assignments, essays, projects, and for the completion of my FE1 exams to date.

### **Communication Skills**

- Excellent written and verbal communication skills developed from experience participating in group projects including the Moot Court module, which required strategic analysis of the defence's arguments and an efficient response time.
- Proficient and confident communication skills expanded from university presentation experience as well as my experience of working in retail.
- Accomplished teamwork skills garnered over years of playing football with my local club and county, as well as various other sporting fields throughout my youth.
- I was the captain for numerous championship winning sides at underage level in my club and was appointed 'Bank Manager' of the AIB 'Build a Bank' challenge in my school which has given me experience in achieving optimal performance and motivating those around me, in doing so enhancing my leadership qualities.

## **ACHIEVEMENTS**

- Appointed 'Bank Manager' of the AIB 'Build a Bank' challenge by my school principal, the local AIB Branch Manager and my Transition Year Co-Ordinator after engaging in an interview process involving the entire class.
- Elected by fellow students to the student council to represent the year group with any issues which may arise and address these issues with the teachers and principal at meetings during my second level education.
- Managing Director of a mini company set up in school where a group of four students sold hand-made tea-light holders at a local market sale. The profits made were distributed to a local charity.
- Captained the U14 Leitrim Championship winning football team of 2012.
- Captained the U16 Leitrim Championship winning football team of 2014.
- Leitrim Minor panel member of 2016 and Leitrim U20 panel member of 2018.
- Leitrim Intermediate Club Championship winning team member in 2018.
- Connacht Champion in Irish Céilí Dancing and have placed at All-Ireland level.
- At underage level, I have won a Connacht medal and placed at All-Ireland hurdles track and field. I have also placed at Connacht Cross Country.

## **HOBBIES & INTERESTS**

- Hobbies include playing Gaelic football, golf, going to the gym, reading, playing the guitar, cooking, travelling, camping, hiking and kayaking.
- Other interests include climate change, making changes in my own life to lessen my own carbon footprint and encouraging others to do the same.

References available upon request.