

Seán Kennedy

Phone: (086) 371 4426

E-Mail: sean.x.kennedy@outlook.com

IT Skills

- The communication platforms that I am competent with are Microsoft Outlook, Microsoft Teams, Zoom and Skype.
- I have developed a good ability using the electronic Irish Statute Book (eISB) and the legislation amendment tracker to research domestic and transposed legislation.
- I can use JustisOne, Westlaw, BAILII, EUR-Lex and the Court Service Judgment Database to search and find caselaw.
- I am very familiar with the WRC website and the determinations search feature.
- I am familiar with legal case management systems such as EOS and Evolve Documatics.
- I have experience conducting searches on Land Direct, the CRO and CID.
- I have experience using Excel, Word, Adobe, Nitro PDF Editor.
- I have experience using Kira, which is an artificial intelligence learning software that identifies, extracts and analyses text in contracts and other documents.
- I have experience using Relativity legal and e-Discovery software.

Education

Fe1 Examinations - Pass

October 2017 – October 2018

Criminal - 63, Equity - 57, Real Property - 50, Tort - 53, Contract - 59, Company - 66, EU - 55,

Constitutional – 50.

University of Limerick

LLB Law Plus QCA 3.12/4.0

September 2013 – June 2017

Attained a 2.1 Degree

Leaving Cert

Calasanctius College, Oranmore. Galway.

September 2005 – June 2011

450 points

Work Experience

Data Analyst

February 2021 – Present

KPMG, Dublin.

- Working within an analytical team on behalf of a client bank.
- Using an e-Discovery software to capture the present circumstances of a connection.
- Reviewing key aspects of the connection, such as, the credit application, letter of offer, the borrower(s), the loan facility details, restructures or forbearances that have been implemented, the property that secures the loan or other security aspects such as life policies and guarantees.
- Populating certain data fields and uploading supporting documents that relates to a particular connection or mortgage file.
- Merging, editing, redacting and uploading documents.
- Using banking systems and platforms to pull data and relevant documents from.
- Conducting Land Registry searches.
- Ad hoc legal project work for the KPMG Legal Services Department using Kira an AI learning software that identifies, extracts, and analyses text in contracts and other documents.

Law Clerk

August 2019 – August 2020

An Post, GPO, Dublin.

- Working as part of the An Post litigation team and acting as legal case handler on matters relating to defence personal injury litigation, data protection litigation and debt recovery.
- Managing the TV licence prosecutions and appeals for the Dublin Metropolitan area. This would include lodging files with the District Court Clerk, registering and serving summons, maintaining excel sheets.
- Drafting and formatting certain pleadings and legal documents.
- Taking instruction from An Post subsidiaries in debt recovery matters.
- Preparing briefs for counsel.
- Taking instruction from solicitors.
- Liaising with the client's or third-party solicitors in relation to queries.
- Experience dealing with cost accountants, Court Service staff, internal departments.

Paralegal

March 2019 – July 2019

Legal Aid Board, Galway.

- Assisted a team of solicitors who provided legal services under the Civil Legal Aid Act.
- Means tested applicants and issued Legal Aid Certificates.
- Opening new files and data entry.
- Transcribing high volumes of letters, memos, attendances.
- Preparing briefs and collating documents.

Paralegal

September 2018 – March 2019

Central Statistics Office, Cork.

- Worked in the Transformation Department and assisted in the area of public procurement compliance.
- Worked in collaboration with statisticians from various CSO departments in order to procure IT solutions to conduct their statistical projects for the national census.
- Reviewed commercial contracts.
- Ensured GDPR compliance with service providers by retrofitting GDPR terms into existing commercial contracts by means of supplemental agreements.
- Worked on ad hoc basis in CSO's enforcement unit which initiated prosecutions against large scale manufacturing companies who failed to provide legally obliged statistical data to the CSO.
- Facilitated CRO searches.

Paralegal

August 2015 – January 2016

JFM Solicitors, Galway

- Worked in the Criminal Litigation Department.
- Worked on defence files relating to various criminal offences prosecuted in the District and Circuit Court.
- I was tasked with drafting letters, emails, attendances.
- Researching legislation and case law.
- Preparing briefs, collating documents, and binding booklets.
- Reviewing large volumes of State evidence in preparation for trial.

Key Achievements and Hobbies

- My key academic achievement is receiving the President's Letter for academic achievement in my third year. I attained a QCA of 3.6/4.0. Any student who received a QCA of 3.5 or above in an academic year received this award.
- Sport has always played an important role in my life. I am passionate about maintaining a high level of fitness through GAA (football), soccer, running, cycling and open water swimming.

- An activity I took up in July 2021 was river kayaking. I enrolled on this kayaking course with the Galway Kayaking Club. I am now a member of this club and in my spare time on the weekends, I kayak and socialise with club members.
- I really enjoy cycling - I recently cycled the green-way from Wesport to Achill Island and back with a group of friends. The total distance was 84 kilometres. I plan to cycle the green-way in Waterford in the future.
- During the lockdown I took up open watering swimming, this was a challenging activity, especially at the start when trying to build self-confidence on the water. I am very proud of the fact that I can now swim over one-kilometre distances.