

Seán Kennedy**Phone: (086) 371 4426****E-Mail: sean.s.kennedy@outlook.com****IT Skills**

- The communication platforms that I am competent with are Microsoft Outlook, Microsoft Teams, Zoom and Skype.
- I have developed a good ability using the electronic Irish Statute Book (eISB) and the legislation amendment tracker. I can use Westlaw, BAILII, EUR-Lex, and the Court Service Judgment Database to find superior court judgments.
- I am familiar with legal document management systems such as Evolve and iManage.
- I have experience using credit and debt recovery case management software Vision Blue.
- I have experience conducting searches on Land Direct, Price Property Register, Search4Less, and the CRO.
- I have experience using Excel, Word, Adobe and Nitro PDF Editor.
- I have experience using Relativity e-Discovery software.
- I have experience using and filing documents on CORE and Revenue Online Services (ROS).

Education

Fe1 Examinations - Pass

Criminal - 63, Equity - 57, Property - 50, Tort - 53, Contract - 59, Company - 66, EU - 55, Constitutional – 50.

University of Limerick

LLB Law Plus QCA 3.10/4.0

QFA

Investments, Loans - Pass

Work Experience

Banking Analyst (Liquidations)**July 2022 – Present**

Grant Thornton, Galway.

- Working as a Banking Analyst in the GT's Financial Services Advisory Department.
- Working on liquidation matters such as Members Voluntary Liquidation (MVL) and Creditors Voluntary Liquidation (CVL) that relate to various company structures.
- Working on MVLs relating to ICAV funds.
- Working on receivership cases.
- Realising all assets in scope of the receivership / liquidation, discharging all liabilities and remitting net sale proceeds to a charge holder or shareholder.
- Drafting and filing receivership and liquidation statutory documents on CORE.
- Liaising with tax advisors and solicitors on record.
- Reconciling bank accounts.
- Processing case closure checklists.
- Using case management systems Vision Blue and iManage, using Search4Less to obtain public company information. Using Revenue Online Services (ROS) to file documents and obtain information.

Data Analyst (Banking Projects / Loan Sales)**February 2021 – July 2022**

KPMG, Galway.

- Working as a Data Analyst within an analytical team on behalf of a client bank. I analyse various sources of banking data and records on modern and legacy information technology systems.
- Using an e-Discovery software for data enrichment purposes and in order to capture the most

present circumstances of a variety of residential and commercial loans.

- Reviewing key financial and legal documents, such as, the credit application, letter of offer, the facility details, restructures, or forbearance that have been implemented on a loan. I review a chain of inter-party correspondence, mortgage arrears resolution process letters, demand letters, and personal insolvency documentation.
- Reviewing security items such as property, land, life policies and guarantees.
- Populating data fields and upload supporting documents to the e-Discovery system.
- Conducting Land Registry searches.
- Dealing with queries from quality assurance consultants

Legal Clerk (Litigation)

August 2019 – August 2020

An Post, GPO, Dublin.

- Working as Legal Clerk in the An Post Solicitors Office, specifically in the An Post Litigation team. Assisting with defendant personal injury Circuit Court matters, defence employment matters before the WRC and District Court debt recovery for An Post subsidiaries.
- Assisting with the TV licence prosecutions and appeals for the Dublin Metropolitan area. This would include lodging files with the District Court Clerk, registering and serving summons, drafting statutory declarations, maintaining service excel sheets, attending court with junior counsel to record case results, and drafting reports for TV Licencing Services managers.
- Carrying out tasks and CRO searches for the Company Secretary and solicitors.
- Managing progress of files through Evolve Case Management System.
- Carrying out tasks for in-house solicitors, to include, legal research, collating documents, preparing briefs, books of pleadings, books of correspondence, books of authorities, preparing motion documents, filing court documents, franking court pleadings etc.
- Attending counsel in County Registrars Court and Circuit Court.
- Drafting and formatting certain legal documents.
- Dealing with the Courts Service and with cost accountants.
- Managing payment of counsel fee notes, office procurement and petty cash.

Hobbies / Key Achievements

- Sport plays an important role in my interests. I play gaelic football and soccer for clubs. I also like running, tag rugby, kayaking and open water swimming.
- This season I am playing soccer for Mervue United. I train twice a week with the team.
- I play gaelic football for St James GAA.
- Last summer, I volunteered in the GAA Cul Camps run by my local football club St James GAA. It was an enjoyable experience training and teaching young girls and boys basic football skills and core fundamentals.
- In August 2022 I ran the Streets of Galway 8km race. I completed the race in a time of 35:30.
- I ran the Grant Thornton 5K in September 2022. I completed the race in a time of 20:08.
- My key academic achievement is receiving the President's Letter for academic achievement in my third year. I attained a QCA of 3.6/4.0. Any student who received a QCA of 3.5 or above in an academic year received this award.