SEONADH **TWOMEY**

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**EDUCATION**

**University College Dublin**: September 2020 to 2021

Currently completing a LLM Masters in International Commercial Law: Part-Time

* International Tax Law Copyright Law
* EU Competition Law Cross Border Litigation

**Law Society of Ireland Fe1 Examinations:** October 2018- March 2020

* I have successfully passed all Fe1 exams on first attempt.

**University College Dublin**: September 2017 to May 2019

Masters in Common Law: 2.1 Honours Gained.

* EU Law A- Tort B
* Contract B+ Constitutional B-
* Criminal B Property B

**University College Dublin:** September 2014 to 2017

Undergraduate BA Politics and History Degree with a Diploma in Social Justice: 2.1 Honours Gained.

* Irish & EU Foreign Policy: A – Social Justice Movements: B+
* Globalisation and Development: B+ Gender, Power and Politics: B+
* Approaches to Analysing Politics: B-

**EXPERIENCE**

**Trainee at Peter Gartlan Solicitors:** 56 Lower Dorset Street, Dublin 1

July 2020 to Present Day

* Assist a sole practitioner in areas such as conveyancing, probate, litigation and commercial law.
* Deal with clients, assist on property transactions from initial meetings to completion, assist with registration and handling client and third-party correspondence in addition to drawing up of contacts as well as Land Registry queries among other tasks.

**Sales Assistant at Golden Disc’s Ltd.: Dundrum Town Centre, Dublin 14**

September 2017 to March 2020

* Dealt with online retail operations and support, as well as in-store service.

**Paralegal at Mc Kenna & Co. Solicitors**: Fitzwilliam House, 4 Upper Pembroke Street, Dublin 2

August 2019 to October 2019 (Temporary Role)

* Assisted a sole practitioner in areas such as litigation, conveyancing and commercial law.
* Drafted undertakings, pre-contract enquiries and responses to vendors’ solicitors as well as a variety of administrative tasks.

**Legal and Compliance Executive at Immedis:** 14 St Stephen's Green, Dublin 2

June 2019 to August 2019 (Temporary Role)

* Dealt with contractual compliance within the firm.
* Worked with our sales team that negotiated contracts, liaised in relation to our goals and priorities.
* Completed background checks and advised our team on our preferred stance prior to negotiation.
* Prepared a database of our clients and collated all the relevant information in one place.

**Intern at Ronan Daly Jermyn:** The Exchange, George’s Dock, I.F.S.C., Dublin

May 28th to June 22nd 2018

* Completed administrative tasks while being exposed to client mediation and dispute resolution.
* Handled case briefs, stood in for adjournments and helped form case defences.

**Supervisor/Auditor at University College Dublin Summer Residence**: UCD, Belfield

May 2017 to August 2017

* Dealt with the organisation and upkeep of college accommodation over the summer period.
* Managed a group of thirty people to ensure daily housekeeping schedules and standards were consistently met in a complex of 3,000 rooms.

**Residential Assistant at University College Dublin Residential Services**: UCD, Belfield

September 2016 to May 2017

* Was the out-of-hours first responder to over 3,000 students on UCD campus for emergency incidents including fire alarms, unauthorized student gatherings and all health and safety issues.
* Handled maintenance issues, organized student events and performed mediation between roommates.

**Sales Assistant at Newbridge, House of Fraser**: Dundrum Shopping Centre, Dublin 14

August 2014 to May 2016

* Provided in-store customer and retail services.

**COURSES COMPLETED**

* Excel Certification 2020
* First Aid (2017)
* SafeTalk (Suicide Awareness) (2017)
* A.S.I.S.T. (Suicide Prevention) (2017)
* The Gaisce Award Silver (2012)
* ECDL (2012)

**AWARDS/ACHIEVEMENTS**

* Judge for the Student Legal Services Arbitration UCD Competition 2018
* Took part in the Irish National Mooting Competition 2017
* Student Ambassador for UCD 2016/2017
* Captain of the UCD Whites Lacrosse Team 2015-2017
* Peer Mentor within UCD from 2015
* Holds a full Irish drivers licence
* Fainne Oir and Airgead for the Irish language

**REFERENCES - AVAILABLE ON REQUEST**