**Shane Daly**

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**Profile summary**

I am a History & Geography graduate (BA). I have always had an interest in law, yet only decided to pursue a career in law while studying at NUIG. I can now picture myself doing nothing else. I recently secured passes in five FE-1 subjects (Contract, Criminal, Equity, Property and Constitutional). I am currently working as a senior legal analyst at Brightflag, where I was promoted after six months. I have adapted quickly to studying law and I am very passionate about it. I am enthusiastic, punctual, and reliable and have strong communication skills. I have excellent research and analytical skills and I can think critically, even when under pressure. I am very adaptable and take in new information quickly. I get on very well with people and work well as part of a team. I have a constant thirst for knowledge and like to keep up to date with current affairs. I enjoy facing new challenges and would happily work on any task assigned to me.

**Education**

* Lawschool.ie; November 2017- March 2018; FE-1 Preparatory Course in Constitutional and Property Law. Secured passes in both these FE-1s (March 2018).
* Lawschool.ie; June 2017-October 2017, FE-1 Preparatory Course in, Contract, Equity and Criminal Law. Secured passes in these three FE-1s (October 2017).
* National University of Ireland Galway; 2012-2016: BA in History & Geography.
* St. Mary’s College; 2007-2012: Leaving cert points: 460.

**University Involvements**

* Represented the NUIG surfing team at the intervarsity championships.
* I was a member of the NUIG Archery society and took part in several competitions.
* I was an active member of the fencing club.

**Work Experience**

January 2018-Present: Brightflag; **Senior** **Legal Anaylst**

* Promoted to senior legal analyst within six months.
* Manage multiple accounts of large international clients.
* Manage a team of analysts, reviewing their work and carrying out training.
* Review retainer agreements in order to identify specific areas where clients can reduce costs.
* Conduct pilots and evaluations for prospective clients.
* Work under time pressure and strict deadlines while maintaining the highest level of quality.
* Critically analyse and review invoices.
* Liaise with various departments of the company in order to ensure that our client’s needs are met.
* Carry out legal research on a wide range of matters.
* Create and regularly update information documents, pertaining to clients I am responsible for.

August 2015 –December 2017: Austie's Bar & Restaurant; **Bar Supervisor/Waiter**

* Promoted to bar supervisor within 8 months and given a raise. I also expanded my skills by using my initiative and requesting shifts in the restaurant.
* Developed a taste note sheet to accompany the wine menu, this led to increased customer satisfaction as staff members were better able to describe and promote each wine.
* Constantly updated our drinks menu to match the most recent trends in order to maximise profits and customer satisfaction. For example, we now have a Gin menu with over ten gins which I introduced to Austie’s to ensure we were keeping up with the current market trends.
* Working under the general guidance of the Bar Manager, assisting in the smooth running of our bar area to deliver a high standard of service and customer satisfaction. Taking reservations and answering all customer queries promptly and effectively.

**Sporting Achievements**

* Winner of the Sea sessions bodyboarding competition.
* Second place in the Sligo Billabong open.
* Third place on the Irish bodyboarding tour on two occasions.
* Second place in Sligo community games front crawl.
* Second place in Sligo community games Breaststroke.
* Competed in Connaught community games front crawl and breaststroke.

**Secondary school achievements**

* Recipient of Hardiman Academic award in junior cert year.
* Winner of annual Science award in Fifth year.
* Gained a gold junior lifeguard certificate during transition year.
* Completed a CPR training course during transition year.

**Voluntary activities**

* **Literacy support mentor**, Suas paired reading programme March 2018- June 2018.
* **Computer literacy tutor**, Transition year computer literacy programme for elderly people.

**References available on request**