

Shane O'Connor: Resume

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Education

2021 - 2022 Law Society of Ireland, Final Examination: 8/8 Complete.
2017 - 2022 University College Cork, BCL Law International: Second Class Honours Grade 1.
2011 - 2017 Glenstal Abbey School, Leaving Certificate: 495/625 Points.

Work Experience

Paralegal: *Estrin & Benn LLC, 225 Broadway, New York, NY 10007 (October 2022 - Present)*

- Gained valuable and hands-on experience as a Litigation Paralegal working in one of the most successful Personal Injury firms in New York's Financial District.
- Drafted and reviewed various legal documents such as; Summons and Complaints, Bill of Particulars, Response to Discovery Demands, Motion Papers and Notice of Trial.
- Spearheaded legal research and case preparation for complex litigation resulting in successful case outcomes with large settlements.
- Served as a liaison between client and attorney by interviewing clients, providing clients with case updates and preparing clients for hearings.
- Assisted Attorneys in numerous court appearances across the five boroughs of New York, filing for motions, stipulations and other forms of judicial intervention.
- Worked alongside insurance companies and adjusters to reach early resolution and settlement of claims.

Legal Intern: *Downing Courtney & Larkin, Killarney, Co. Kerry (June - December 2021)*

- Enhanced my legal skills by working in one of Killarney's oldest and most reputable law firms.
- Prepared booklets for counsel i.e. Pleadings, Briefs, Discovery and Exhibits.
- Attended both District and Circuit Court hearings on a weekly basis and met with clients in the process.
- Drafted legal documents such as; Sale Agreements, Certification of Title, Letters of Indemnity/Receipt and Enduring Power of Attorney.
- Assisted with research on various matters e.g. Irish Citizenship, Intellectual Property and Private Investigations.
- Grew accustomed to using software such as Expd8 IT Services and databases such as LexisNexis, Westlaw, Bloomberg and ProQuest.

Legal Assistant: Frank O'Connor & Co Solicitors, Dingle, Co. Kerry (June 2018 - August 2020)

- (Part-Time)
- Developed strong communication skills when interacting with clients both over the phone and in person.
 - Acquired organisational skills, ensuring strict adherence to deadlines, maintaining an extensive filing system, and arranging time slots for appointments and meetings in accordance with the firm's busy schedule.
 - Assisted in the drafting of documents such as; Deeds of Transfer, Wills and routine correspondence.
 - Learned to navigate useful websites such as Property Registration Authority/ Land Direct, Vision-Net Company Searches, Irish Statute Book and Revenue LPT.
 - Developed an in-depth understanding of client confidentiality, diligence, trust and confidence and attention to detail.
 - Adapted to working in a busy office environment and enhanced my ability to multi-task.

Board Member: UCC Sports Law Clinic, College Road, Co. Cork (September 2020 - May 2021)

- Provided a pro-bono service helping Sporting Organisations solve legal issues and queries.
- Worked directly with both amateur and professional sports teams on sports-related legal issues such as governance, disciplinary proceedings and doping.
- Conducted legal research and both internal and external communications.
- Learned to chair board meetings and take minutes.
- Grew accustomed to working with a team.
- Organised a number of events for boosting the Clinic's reputation.

Achievements and Interests

- Awarded sponsorship for a 10-year U.S. Green Card as a "*nonimmigrant of distinguished merit and achievement*" from Estrin & Benn LLC.
- Graduated with a Second Class Honours Grade 1 (68%) from one of the top Law Schools in Ireland in 2021.
- Achieved a First-Degree Masters in Criminological Theory and Migration Law during Erasmus at University of Copenhagen in 2020.
- Proud member of Dingle GAA, Rugbaí Corca Dhuibhne and Ceann Sibéal Golf Club in County Kerry.
- Former member of UCC Bulldogs Rugby, Glenstal Abbey Rugby, Glenstal Abbey AC and Dooneen AC.
- Avid guitarist, tutored Junior Cert Students in preparation for music exam practicals and played in a band throughout my school years.
- Worked in the service industry from the age of 16 and throughout my college years at reputable establishments such as; Dingle Skellig Hotel, Ballintaggart House and the Grey's Lane Bistro.

UCC Exam Results

Law of Equity:	68%
Law of Torts II:	68%
Law of Property II:	68%
Revenue Law:	68%
Sports Law:	70%
Financial Regulation	68%
Company Law:	65%
Constitutional Law:	65%
Law of Contract:	63%
EU Law:	66%
Environmental Law:	68%
Family Law:	68%
Law of Evidence:	64%

FE-1 Results

Company Law:	PASS
Law of Equity:	PASS
Law of Property:	PASS
Law of Torts:	PASS
Criminal Law:	PASS
Law of Contract:	PASS
Constitutional Law:	PASS
EU Law:	PASS

Leaving Certificate

English:	H-3
History:	H-3
Religion:	H-2
Classics:	H-3
French:	H-3
Mathematics:	O-4
Irish:	H-2
Music:	H-2