

# Curriculum Vitae

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**REFERENCES** Dr Ailbhe O'Neill: School of Law, TCD - (01) 896 4521 - [ailbhe.oneill@tcd.ie](mailto:ailbhe.oneill@tcd.ie)  
Edward Darcy: Group Leader, Balbriggan Scout Group - 087 2388254

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## **Education**

LLM (International and Comparative Law), Trinity College Dublin - 2018-2019

Bachelor of Laws, Trinity College, Dublin - 2014-2018 - II.1

Leaving Certificate, Balbriggan Community College - 2009-2014

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## **Work Experience**

**DATE** June 2018 - August 2018

**POSITION** Summer Intern

**RESPONSIBILITIES** I worked as a summer intern in this busy general practice law firm. This was a great opportunity for me to expand my knowledge of many areas of law including property law, criminal law, commercial litigation, probate and family law. I primarily worked in the property department of the firm. To this end I was responsible for carrying out a number of tasks such as scheduling title deeds, registering dealings with the Property Registration Authority, writing to clients and third party solicitors and liaising with lending institutions. I also gained exposure to other areas of law. I attended court with solicitors, filled out legal aid claim forms, sat in on client meetings and carried out research assignments.

**EMPLOYER** Gerrard L McGowan Solicitors

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**DATE** September 2017

**POSITION** Placement Intern

**RESPONSIBILITIES** I was primarily working in the immigration helpline operated by the Immigrant Council of Ireland's Independent Law Centre. I was responsible for providing information to callers from around the world in relation to their immigration issues. These ranged from quite simple queries relating to what forms to fill in to more complex issues dealing with family reunification and human trafficking. I was also tasked with reading client files and extracting particular pieces of information among other administrative tasks.

**EMPLOYER** Immigrant Council of Ireland

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**DATE** June 2017 - August 2017

**POSITION** Social Programme Co-Ordinator

**RESPONSIBILITIES** I was responsible for designing, running and organising the social programme for a summer English language school in Dublin (students aged 9 - 16). I led a team of activity monitors to ensure that the programme that was providing was entertaining and educational for all students. I had to prepare budgets for the summer programme and work within those budgets. I also had to furnish head office with weekly financial accounts. I had quite a lot of responsibility in this role including cash handling, staff management, student engagement and financial responsibilities.

**EMPLOYER** International House Dublin

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**DATE** July 2015

**POSITION** Summer Intern

**RESPONSIBILITIES** My work included carrying out a number of administrative tasks in this busy general law firm from filing to processing incoming and outgoing mail. I also liaised with clients and carried out some discovery tasks. I was fortunate enough to attend a wide variety of cases; both criminal and civil. This experience exposed me to what it is like in legal practice and ignited my desire to pursue a career in law.

**EMPLOYER** Blake Horrigan Solicitors

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## **Skills**

I have excellent public speaking skills due to my experience in scouting as well as teaching transition year students law as a volunteer tutor on the StreetLaw programme.

I possess well refined organisation, leadership and management skills due to my lengthy involvement in scouting for over a decade. As a Cub Scout, Scout and Venture Scout leader I am responsible for young people from the ages of ten right up to eighteen. As well as being able to lead I am also a strong team player with strong communication and interpersonal skills.

I have very well-honed problem-solving skills and an ability to improvise, which I attribute to the fact that I enjoy putting myself in challenging situations that test my abilities. I have developed strong legal research skills over the course of my academic studies. I carried out research for FLAC's submission the Civil Justice Review as well as carrying out significant legal research as part of my coursework

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## **Interests**

Arguably my greatest passion is scouting. I am a scouter (scout leader) in my group as well as holding the appointment of County Programme Coordinator for Fingal Scout County. I am one of the youngest people to ever be appointed to this position in the history of Scouting Ireland. It involves me planning, organising and co-ordinating large scale events and ensuring that the youth programme of Scouting Ireland is being implemented across Fingal Scout County.

I am also interested in politics, current affairs, travelling and history.